

DEPARTMENT OVERVIEW

Public Utilities

Mission

The mission of the Public Utilities Department is to provide safe, efficient, effective delivery of reliable electric and gas service for the benefit of all customers. These services provide value to the greater Rocky Mount community by promoting economic prosperity, preserving public health and safety, and ensuring a viable future through responsible utilization of natural resources.

Department Description

The Public Utilities Department is responsible for safe, efficient, effective delivery of reliable electric and natural gas service to the City's ~ 30,000 electric and ~ 18,000 natural gas customers and for the City's internal communications systems including telephone, 800 MHz trunking radio and paging systems. The Administrative Division under the leadership of the Director of Utilities oversees the daily operation of the Electric Distribution, Gas Distribution, Energy Services, Utility Engineering and Communications Divisions.

Financial Summary

By Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Electric Fund</u>					
Salaries	2,914,815	3,176,503	3,180,506	3,636,280	459,777
Employee Benefits	844,438	872,973	882,378	994,010	121,037
Professional Service	85,831	108,000	215,486	113,000	5,000
Operating Expense	66,456,160	67,951,240	68,254,846	68,532,130	580,890
Obligations	649,136	749,600	826,100	855,500	105,900
Debt Service	1,912,619	1,019,169	1,017,729	1,210,260	191,091
Capital Outlay	2,631,147	3,643,370	4,792,152	5,478,000	1,834,630
Utility Service Fee	-	-	-	-	-
Admin Service Charge	3,138,572	3,312,600	3,312,600	3,519,320	206,720
Transfers Out	1,450,000	1,500,000	1,500,000	1,600,000	100,000
Other	979,525	987,910	990,147	950,000	(37,910)
Fund Total	81,062,243	83,321,365	84,971,944	86,888,500	3,567,135
<u>Gas Fund</u>					
Salaries	846,690	902,331	857,331	895,570	(6,761)
Employee Benefits	303,395	295,650	293,650	333,630	37,980
Professional Service	2,619	25,000	25,000	25,000	-
Operating Expense	22,932,101	23,831,220	23,874,720	23,854,580	23,360
Obligations	98,349	127,700	127,600	260,000	132,300
Debt Service	238,630	96,537	148,057	258,200	161,663
Capital Outlay	1,087,246	1,235,000	1,364,286	1,270,000	35,000
Utility Service Fee	-	-	-	-	-
Admin Service Charge	1,969,815	2,086,530	2,086,530	2,225,020	138,490
Transfers Out	900,000	1,125,000	1,125,000	1,000,000	(125,000)
Other	351,684	325,000	318,480	325,000	-
Fund Total	28,730,530	30,049,968	30,220,654	30,447,000	397,032
	109,792,773	113,371,333	115,192,598	117,335,500	3,964,167

DEPARTMENT OVERVIEW

Public Utilities

By Division

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Electric Fund</u>					
Public Utilities Administration	308,438	365,821	365,821	389,070	23,249
Communications	609,791	692,643	692,643	767,510	74,867
Electric Distribution	77,449,257	77,331,755	77,816,494	78,561,290	1,229,535
Energy Services	1,270,400	1,580,204	1,674,796	2,085,740	505,536
Electric Engineering	-	1,274,942	1,257,342	1,469,890	194,948
Electric Capital	1,424,357	2,076,000	3,164,848	3,615,000	1,539,000
Fund Total	81,062,243	83,321,365	84,971,944	86,888,500	3,567,135
<u>Gas Fund</u>					
Gas Distribution	27,971,886	29,149,968	29,238,968	29,367,000	217,032
Gas Capital	758,644	900,000	981,686	1,080,000	180,000
Fund Total	28,730,530	30,049,968	30,220,654	30,447,000	397,032
	109,792,773	113,371,333	115,192,598	117,335,500	3,964,167

Staffing by Division

<u>Division</u>	FY 2007 Actual		FY 2008 Adopted		FY 2008 Amended		FY 2008 Frozen		FY 2009 Adopted		FY 2009 Frozen		Increase/ (Decrease)	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Public Utilities Administration	3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-
Communications	3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-
Electric Distribution	32	32.00	32	32.00	32	32.00	-	-	33	33.00	-	-	1	1.00
Energy Services	11	11.00	11	11.00	11	11.00	-	-	15	15.00	-	-	4	4.00
Electric Engineering	14	14.00	14	14.00	14	14.00	-	-	14	14.00	-	-	-	-
Gas Distribution	20	20.00	20	20.00	20	20.00	-	-	20	20.00	-	-	-	-
	83	83.00	83	83.00	83	83.00	-	-	88	88.00	-	-	5	5.00

DIVISION SUMMARY

Public Utilities Administration

Description

The Public Utilities Administrative Division, under the guidance of the Director of Utilities and the Utilities Operations Manager, oversees the daily operation of the Electric Distribution, Gas Distribution, Energy Services, Utility Engineering and Communications Divisions in the provision of safe, efficient, effective and reliable electric and natural gas service, and internal communications systems.

FY 2008 Highlights

- Developed long range plan that outlines operating and capital needs for future utility operations.
- Continued participation on APGA Board of Directors and NCAMES Board of Directors.
- Monitored natural gas and electricity purchases and evaluated options to reduce purchased energy costs.
- Developed gas purchasing agreement that provides opportunity for discount of future gas purchases.

FY 2009 Initiatives

- Continue monitoring of electric and gas revenues and expenditures to ensure rate efficiency.
- Monitor potential for electric rate increases and develop strategy, if necessary, for ensuring fiscal health and operating effectiveness in response to announced increase.
- Continue participation on the APGA Board of Directors and the NCAMES Board of Directors.
- Expand residential load management program installations and maintenance.

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	202,119	245,298	237,718	245,810	512
Employee Benefits	50,927	61,323	61,323	64,360	3,037
Operating Expense	55,392	59,200	66,780	78,900	19,700
	308,438	365,821	365,821	389,070	23,249

Staffing Plan

<u>Position</u>	<u>Range</u>	FY 2007 Actual		FY 2008 Adopted		FY 2008 Amended		FY 2008 Frozen		FY 2009 Adopted		FY 2009 Frozen		Increase/ (Decrease)	
		#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Director Of Public Utilities	28	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Utilities Operations Manager	25	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Department Secretary	12	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
		3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-

DIVISION SUMMARY**Public Utilities Administration**

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	195,934	237,591	230,011	239,740	2,149
WAGES-OVERTIME	1,727	3,000	3,000	3,000	-
WAGES-LONGEVITY	4,458	4,707	4,707	3,070	(1,637)
	202,119	245,298	237,718	245,810	512
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	14,466	17,153	17,153	18,810	1,657
RETIREMENT	9,740	11,873	11,873	12,050	177
RETIREMENT-401K GENERAL	7,772	9,504	9,504	9,840	336
INSURANCE-HOSPITAL	9,861	12,083	12,083	12,090	7
INSURANCE-LIFE	365	410	410	420	10
INCENTIVE ALLOWANCE	1,800	1,800	1,800	1,800	-
TRAVEL ALLOWANCE-MONTHLY	6,923	8,500	8,500	9,350	850
	50,927	61,323	61,323	64,360	3,037
<u>Operating Expense</u>					
PROGRAM SUPPLY-EMP RECOGNITION	38	500	500	500	-
OFFICE SUPPLIES	2,135	2,000	2,000	2,300	300
TRAVEL-MILEAGE REIMBURSEMENT	1,913	2,500	2,500	2,500	-
TELEPHONE	50,666	52,000	59,580	71,400	19,400
PRINTING	322	1,000	1,000	1,000	-
REPAIRS-EQUIPMENT	-	600	600	600	-
SUBSCRIPTIONS	316	600	600	600	-
	55,392	59,200	66,780	78,900	19,700
Total	308,438	365,821	365,821	389,070	23,249

DIVISION SUMMARY

Communications

Description

The Communications Support Services Division plans, operates and maintains the City's communication systems in support of all city departments. This includes the City's 800 MHZ trunking radio system, pager system and the City's telephone system.

FY 2008 Highlights

- Completed installation and testing of backup radio tower site.
- Continued scheduled radio replacement.
- Continued to assist with planning and implementation of backup Emergency Operations Center.
- Performed preventative maintenance checks and repairs on City telephones and radios.
- Evaluted and implemented use of blackberry devices as part of City mobile phone program.

FY 2009 Initiatives

- Continue scheduled replacement of radios.
- Review and prepare billing for radio and phone usage for all City departments.

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Output				
Radio shop repair projects	550	450	492	450
Telephone Service Projects	393	300	477	350

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	161,324	166,059	166,565	172,780	6,721
Employee Benefits	39,922	37,914	41,219	40,030	2,116
Operating Expense	326,507	389,700	385,889	444,000	54,300
Obligations	44,777	54,100	54,100	59,700	5,600
Capital Outlay	37,260	44,870	44,870	51,000	6,130
	609,791	692,643	692,643	767,510	74,867

Staffing Plan

<u>Position</u>	<u>Range</u>	FY 2007 Actual		FY 2008 Adopted		FY 2008 Amended		FY 2008 Frozen		FY 2009 Adopted		FY 2009 Frozen		Increase/ (Decrease)	
		<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>
Electronic Communications Supervisor	18	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Electronic Communications Technician	16	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
		3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-

DIVISION SUMMARY

Communications

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	136,385	138,807	138,807	143,240	4,433
WAGES-OVERTIME	3,580	6,000	6,000	6,000	-
WAGES-STANDBY	15,824	15,700	16,206	16,900	1,200
WAGES-LONGEVITY	5,534	5,552	5,552	6,640	1,088
	161,324	166,059	166,565	172,780	6,721
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	12,054	11,043	12,673	11,930	887
RETIREMENT	7,732	7,074	8,110	7,640	566
RETIREMENT-401K GENERAL	6,091	5,553	6,192	6,240	687
INSURANCE-HOSPITAL	11,915	12,084	12,084	12,090	6
INSURANCE-LIFE	274	240	240	270	30
TRAVEL ALLOWANCE-MONTHLY	1,500	1,500	1,500	1,650	150
CELLULAR TELEPHONE ALLOWANCE	356	420	420	210	(210)
	39,922	37,914	41,219	40,030	2,116
<u>Operating Expense</u>					
UNIFORMS	558	800	800	800	-
FUEL	645	1,000	1,000	1,100	100
SMALL TOOLS	463	1,500	1,500	1,500	-
OFFICE SUPPLIES	69	500	500	500	-
SUPPLIES-MISCELLANEOUS	3,459	6,100	6,100	6,100	-
TRAVEL-MILEAGE REIMBURSEMENT	102	500	500	500	-
TRAVEL-CONFERENCE/SCHOOLS	316	6,000	6,000	6,000	-
TELEPHONE	297,993	352,300	348,489	406,000	53,700
UTILITIES	14,595	16,500	16,500	17,000	500
REPAIRS-OTHER	430	1,000	1,000	1,000	-
REPAIRS-BUILDING	7,460	2,000	2,000	2,000	-
REPAIRS-VEHICLE	416	1,500	1,500	1,500	-
	326,507	389,700	385,889	444,000	54,300
<u>Obligations</u>					
CONTRACTS-TOWER	10,000	16,100	16,100	19,700	3,600
CONTRACTS-TELEPHONE SERVICE	34,778	38,000	38,000	40,000	2,000
	44,777	54,100	54,100	59,700	5,600
<u>Capital Outlay</u>					
RADIO EQUIPMENT	18,041	44,870	44,870	26,000	(18,870)
MOTOR VEHICLES	19,220	-	-	-	-
OTHER EQUIPMENT	-	-	-	25,000	25,000
	37,260	44,870	44,870	51,000	6,130
Total	609,791	692,643	692,643	767,510	74,867

DIVISION SUMMARY**Electric Distribution****Description**

The Electric Division is responsible for the construction, operation and maintenance of the City's electric distribution system to provide safe, efficient, effective delivery of reliable electric service to our customers.

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Output				
Underground primary cable installed (feet)	74000	75000	43347	45000
Overhead primary cable installed (feet)	52000	52000	58484	60000
Street lights installed	24	30	20	200
Rental lights installed	330	300	356	380
Poles installed	336	350	436	450

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	2,078,849	1,627,123	1,624,886	1,836,090	208,967
Employee Benefits	640,081	494,513	494,513	551,890	57,377
Professional Service	85,831	58,000	164,900	58,000	-
Operating Expense	65,491,172	66,530,440	66,563,029	66,839,230	308,790
Obligations	503,078	421,500	498,000	501,500	80,000
Debt Service	1,912,619	1,019,169	1,017,729	1,210,260	191,091
Capital Outlay	1,369,530	1,380,500	1,650,690	1,495,000	114,500
Admin Service Charge	3,138,572	3,312,600	3,312,600	3,519,320	206,720
Transfers Out	1,250,000	1,500,000	1,500,000	1,600,000	100,000
Other	979,525	987,910	990,147	950,000	(37,910)
	77,449,257	77,331,755	77,816,494	78,561,290	1,229,535

DIVISION SUMMARY

Electric Distribution

Staffing Plan

<u>Position</u>	<u>Range</u>	<u>FY 2007 Actual</u>		<u>FY 2008 Adopted</u>		<u>FY 2008 Amended</u>		<u>FY 2008 Frozen</u>		<u>FY 2009 Adopted</u>		<u>FY 2009 Frozen</u>		<u>Increase/ (Decrease)</u>	
		<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>
Electric Distribution Superintendent	24	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Electric Services Supervisor	22	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Electric Line Supervisor	21	5	5.00	5	5.00	5	5.00	-	-	5	5.00	-	-	-	-
Electric Service Technician II	20	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Electric Line Worker/Lead	18	4	4.00	4	4.00	4	4.00	-	-	4	4.00	-	-	-	-
Electric Line Worker/First Class	17	2	2.00	2	2.00	2	2.00	-	-	3	3.00	-	-	1	1.00
Utilities Construction Coordinator	16	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Electric Line Worker/Second Class	15	10	10.00	10	10.00	10	10.00	-	-	10	10.00	-	-	-	-
Electric Line Worker/Third Class	13	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Electric Ground Worker	10	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Electric Line Worker/Apprentice	10	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
		32	32.00	32	32.00	32	32.00	-	-	33	33.00	-	-	1	1.00

DIVISION SUMMARY

Electric Distribution

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	1,789,147	1,415,421	1,413,184	1,597,140	181,719
WAGES-OVERTIME	144,636	125,000	125,000	125,000	-
WAGES-STANDBY	55,490	45,000	45,000	53,000	8,000
WAGES-PART TIME	24,582	-	-	15,000	15,000
WAGES-LONGEVITY	64,994	41,702	41,702	45,950	4,248
	2,078,849	1,627,123	1,624,886	1,836,090	208,967
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	153,580	111,541	111,541	124,880	13,339
RETIREMENT	99,724	71,317	71,317	79,990	8,673
RETIREMENT-401K GENERAL	75,247	56,519	56,519	65,300	8,781
INSURANCE-HOSPITAL	163,717	132,926	132,926	144,100	11,174
INSURANCE-LIFE	3,591	2,410	2,410	2,780	370
INSURANCE-RETIREES	62,500	62,500	62,500	80,000	17,500
WORKERS COMPENSATION	73,889	50,000	50,000	50,000	-
TRAVEL ALLOWANCE-MONTHLY	7,300	7,300	7,300	4,840	(2,460)
CELLULAR TELEPHONE ALLOWANCE	533	-	-	-	-
	640,081	494,513	494,513	551,890	57,377
<u>Professional Service</u>					
LEGAL FEES	-	8,000	90,400	8,000	-
CONSULTANT	85,831	50,000	74,500	50,000	-
	85,831	58,000	164,900	58,000	-
<u>Operating Expense</u>					
UNIFORMS	20,104	22,400	25,400	34,000	11,600
SUPPLIES-EDUCATION	8,697	9,000	4,000	9,000	-
PROGRAM SUPPLY-EMP RECOGNITION	1,942	1,400	1,400	1,650	250
FUEL	83,876	84,000	102,000	115,000	31,000
SMALL TOOLS	66,865	47,000	47,000	49,000	2,000
OFFICE SUPPLIES	2,597	1,700	1,700	2,000	300
PURCHASES FOR RESALE	64,586,332	65,600,000	65,600,000	65,750,000	150,000
PURCHASES FOR RESALE-SEPA	173,848	250,000	250,000	250,000	-
SUPPLIES - ELECTRIC	117,456	125,000	123,100	128,000	3,000
SUPPLIES-HOLIDAY	6,920	8,000	1,300	8,000	-
SUPPLIES-MISCELLANEOUS	(44)	-	-	-	-
SUPPLIES-SAFETY	22,794	20,000	18,500	21,000	1,000
TRAVEL-MILEAGE REIMBURSEMENT	1,336	2,000	2,000	2,000	-
TRAVEL-CONFERENCE/SCHOOLS	42,655	36,000	36,000	42,000	6,000
UTILITIES	32,199	28,000	33,200	39,000	11,000
PRINTING	793	1,100	1,100	1,200	100
REPAIRS-OTHER	19,973	21,000	21,000	40,000	19,000
REPAIRS-BUILDING	3,991	5,000	5,000	-	(5,000)
REPAIRS-RADIO	21,612	22,000	22,000	22,000	-
REPAIRS-ELECTRIC METERS	25,000	-	-	-	-
REPAIRS-TRANSFORMERS-NEW	10,744	-	-	41,000	41,000
REPAIRS-VEHICLE	115,297	112,000	134,900	140,000	28,000
OTHER SERVICES-SMALL BUSINESS	42,500	44,000	44,000	45,500	1,500
OTHER SERVICES-GATEWAY PARTNER	79,114	83,240	83,240	81,780	(1,460)
OTHER -TREE POWER EXPENSE	3,789	5,100	3,689	14,600	9,500
MEMORIAL TREE PURCHASES	261	500	500	500	-
RENTAL-RIGHT OF WAY	520	2,000	2,000	2,000	-
	65,491,172	66,530,440	66,563,029	66,839,230	308,790
<u>Obligations</u>					

DIVISION SUMMARY

Electric Distribution

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Obligations</u>					
CLEANING/CUSTODIAL SERVICES	5,910	7,500	7,500	7,500	-
ECONOMIC DEVELOPMENT	106,400	104,000	104,000	104,000	-
CONTRACTS-SUBSTATION	112,775	-	33,000	-	-
CONTRACTS-WEED CONTROL	31,010	15,000	34,000	20,000	5,000
CONTRACTS-TREE TRIM	232,353	275,000	305,000	350,000	75,000
DAMAGES & JUDGEMENTS	14,631	20,000	14,500	20,000	-
	503,078	421,500	498,000	501,500	80,000
<u>Debt Service</u>					
BOND PRINCIPAL	894,850	321,889	321,889	507,010	185,121
LEASE PAYMENTS	62,183	62,200	97,360	158,810	96,610
LEASE PAYMENTS-CHILLER	328,659	-	-	-	-
LEASE PAYMENTS-BUILDING	202,660	207,000	207,000	202,670	(4,330)
LEASE PAYMENTS-BREAKERS/TRANS	346,595	344,280	309,120	109,670	(234,610)
LEASE PAYMENTS-SUBSTATION	77,672	78,000	78,000	232,100	154,100
LEASE PAYMENTS-TRENCHER	-	5,800	4,360	-	(5,800)
	1,912,619	1,019,169	1,017,729	1,210,260	191,091
<u>Capital Outlay</u>					
MOTOR VEHICLES	-	27,000	28,411	28,000	1,000
HEAVY MOTORIZED EQUIPMENT	168,334	425,000	604,616	365,000	(60,000)
OTHER EQUIPMENT	132,637	-	43,908	-	-
DIST LINES-TRANSFORMER	98,568	102,000	142,000	150,000	48,000
DISTRIBUTION LINES-TRANSFORMER	313,861	194,000	194,000	225,000	31,000
DIST LINES-METERS	75,352	-	-	-	-
DIST LINES-UNDERGROUND	302,343	280,000	257,755	325,000	45,000
DIST LINES-OH LINES	69,196	55,000	61,000	70,000	15,000
DISTRIBUTION LINES-OH LINES-RE	46,145	135,000	145,000	150,000	15,000
DIST LINES-NEW SERVICE	63,518	53,000	60,000	65,000	12,000
DISTRIBUTION LINES-REPLACE SER	10,658	10,500	15,000	15,000	4,500
DISTRIBUTION LINES-LIGHTS -STR	30,501	39,000	39,000	42,000	3,000
DISTRIBUTION LINES-LIGHTS -CUS	58,416	60,000	60,000	60,000	-
	1,369,530	1,380,500	1,650,690	1,495,000	114,500
<u>Admin Service Charge</u>					
ADMIN SERVICE CHARGE	2,805,872	2,971,400	2,971,400	3,171,330	199,930
AD VALOREM TAX	332,700	341,200	341,200	347,990	6,790
	3,138,572	3,312,600	3,312,600	3,519,320	206,720
<u>Transfers Out</u>					
INTERFUND TRANSFERS-FUND 110	1,250,000	1,500,000	1,500,000	1,600,000	100,000
	1,250,000	1,500,000	1,500,000	1,600,000	100,000
<u>Other</u>					
BAD DEBT EXPENSE	479,525	475,000	477,237	475,000	-
CONTINGENCY	-	100,000	100,000	100,000	-
RESERVE RATE STAB/WORK CAP	500,000	412,910	412,910	375,000	(37,910)
	979,525	987,910	990,147	950,000	(37,910)
Total	77,449,257	77,331,755	77,816,494	78,561,290	1,229,535

DIVISION SUMMARY

Energy Services

Description

The Energy Services division is responsible for residential and commercial load management, marketing and promoting all electric and natural gas programs and services, administering the Key Accounts program, and dispatching all crews to service all electric, natural gas, and water customers.

FY 2009 Overview

Begin testing load management switches on a rotating 6 year cycle. This will require that 2200 switches be tested each year.

FY 2009 Overview

Expand dispatch office hours to 24 hours per day, 7 days/week

FY 2009 Initiatives

- Dispatch all electric, natural gas, and water calls 24/7 from the dispatch office
- Test load management switches in the field

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Input (Workload)				
Load management switches tested.	N/A	N/A	N/A	2200
Output				
Telephone requests for utility service.	N/A	N/A	1000	1300
Residential load management switches installed.	115	300	340	500

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	472,522	500,177	500,177	674,220	174,043
Employee Benefits	113,508	132,427	132,427	167,520	35,093
Operating Expense	583,089	739,600	875,748	1,032,700	293,100
Obligations	101,281	139,000	139,000	144,300	5,300
Capital Outlay	-	69,000	27,444	67,000	(2,000)
	1,270,400	1,580,204	1,674,796	2,085,740	505,536

DIVISION SUMMARY

Energy Services

Staffing Plan

<u>Position</u>	<u>Range</u>	<u>FY 2007 Actual</u>		<u>FY 2008 Adopted</u>		<u>FY 2008 Amended</u>		<u>FY 2008 Frozen</u>		<u>FY 2009 Adopted</u>		<u>FY 2009 Frozen</u>		<u>Increase/ (Decrease)</u>	
		<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>
Energy Services Manager	23	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Load Management Supervisor	21	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Transformer/Generator Tech II	20	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Utilities Marketing Representative	18	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Utilities Dispatch Supervisor	15	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Load Management Technician	14	1	1.00	1	1.00	1	1.00	-	-	2	2.00	-	-	1	1.00
Transformer/Generator Technician I	14	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Lead Field Services Dispatcher	12	-	-	-	-	-	-	-	-	1	1.00	-	-	1	1.00
Administrative Clerk	9	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Field Service Dispatcher	9	2	2.00	2	2.00	2	2.00	-	-	4	4.00	-	-	2	2.00
		11	11.00	11	11.00	11	11.00	-	-	15	15.00	-	-	4	4.00

DIVISION SUMMARY

Energy Services

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	378,155	424,425	424,425	569,870	145,445
WAGES-OVERTIME	61,777	45,000	45,000	70,000	25,000
WAGES-STANDBY	10,310	12,000	12,000	12,500	500
WAGES-PART TIME	7,591	9,000	9,000	9,600	600
WAGES-LONGEVITY	14,690	9,752	9,752	12,250	2,498
	472,522	500,177	500,177	674,220	174,043
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	34,244	34,001	34,001	43,160	9,159
RETIREMENT	22,552	21,165	21,165	27,650	6,485
RETIREMENT-401K GENERAL	15,864	16,975	16,975	22,570	5,595
INSURANCE-HOSPITAL	36,621	44,306	44,306	55,550	11,244
INSURANCE-LIFE	734	850	850	960	110
TRAVEL ALLOWANCE-MONTHLY	2,838	4,100	5,550	6,600	2,500
CELLULAR TELEPHONE ALLOWANCE	654	630	630	630	-
USE OF LICENSE	-	10,400	8,950	10,400	-
	113,508	132,427	132,427	167,520	35,093
<u>Operating Expense</u>					
UNIFORMS	1,715	4,900	4,900	6,000	1,100
SUPPLIES-EDUCATION	1,068	1,000	1,000	1,000	-
PROGRAM SUPPLY-EMP RECOGNITION	234	1,500	1,500	1,500	-
FUEL	9,485	10,000	11,600	16,000	6,000
FUEL-DIESEL	433,178	550,000	624,625	800,000	250,000
SMALL TOOLS	2,623	5,000	4,000	5,000	-
OFFICE SUPPLIES	1,474	1,500	2,500	2,500	1,000
SUPPLIES-MISCELLANEOUS	4,740	7,500	7,500	10,000	2,500
SUPPLIES-SAFETY	262	500	500	500	-
TRAVEL-MILEAGE REIMBURSEMENT	497	1,000	1,000	1,200	200
TRAVEL-CONFERENCE/SCHOOLS	3,150	9,000	9,000	9,000	-
STRATEGIC PLAN	-	10,000	10,000	10,000	-
MARKETING	9,127	10,000	10,000	10,000	-
MARKETING-UTILITY PROMOTION	19,173	20,000	22,000	20,000	-
UTILITIES	7,135	7,500	9,496	8,000	500
PRINTING	313	500	500	500	-
REPAIRS-BUILDING	71	18,700	17,700	21,000	2,300
REPAIRS-EQUIPMENT	68,187	60,000	116,927	90,000	30,000
REPAIRS-RADIO	7,194	7,000	7,000	6,500	(500)
REPAIRS-VEHICLE	4,224	4,000	4,000	4,000	-
PERMITS	9,241	10,000	10,000	10,000	-
	583,089	739,600	875,748	1,032,700	293,100
<u>Obligations</u>					
MAINT & SERVICE CONTRACT	66,331	79,000	79,000	84,300	5,300
CONTRACTS-GENERATOR	32,839	45,000	45,000	45,000	-
CONTRACTS-PCB REMOVAL	2,111	15,000	15,000	15,000	-
	101,281	139,000	139,000	144,300	5,300
<u>Capital Outlay</u>					
MOTOR VEHICLES	-	27,000	23,844	25,000	(2,000)
OTHER EQUIPMENT	-	42,000	3,600	42,000	-
	-	69,000	27,444	67,000	(2,000)
Total	1,270,400	1,580,204	1,674,796	2,085,740	505,536

DIVISION SUMMARY

Electric Engineering

Description

The Utilities Engineering Division is responsible for the planning and design of the City's electric and gas distribution systems for the delivery of safe, efficient, effective and reliable electric and natural gas service, and in order to meet load growth. It includes electric substation construction, operation and maintenance, electric metering operations, system mapping and modeling, and facility maintenance.

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Input (Workload)				
New electric meters installed	N/A	300	450	300
Output				
Existing electric meters replaced.	N/A	2000	2200	2300
Large industrial/commercial electric meters tested.	N/A	92	30	92
Electric AMR modules installed.	N/A	2300	2650	2600

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	-	637,846	651,160	707,380	69,534
Employee Benefits	-	146,796	152,896	170,210	23,414
Professional Service	-	50,000	50,586	55,000	5,000
Operating Expense	-	107,300	107,300	137,300	30,000
Obligations	-	135,000	135,000	150,000	15,000
Capital Outlay	-	198,000	160,400	250,000	52,000
	-	1,274,942	1,257,342	1,469,890	194,948

Staffing Plan

Position	Range	FY 2007 Actual		FY 2008 Adopted		FY 2008 Amended		FY 2008 Frozen		FY 2009 Adopted		FY 2009 Frozen		Increase/ (Decrease)	
		#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Electrical Engineer	23	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Substation Technician II	20	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Senior GIS Technician	18	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
GIS Technician	16	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Utilities Maint Repair Supervisor	16	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Electric Meter Repair Supervisor	14	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Substation Technician I	14	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Electric Meter Technician	12	3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-
Utilities Maintenance Aide	9	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
		14	14.00	14	14.00	14	14.00	-	-	14	14.00	-	-	-	-

DIVISION SUMMARY

Electric Engineering

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	-	524,450	517,764	560,080	35,630
WAGES-OVERTIME	-	25,000	45,000	40,000	15,000
WAGES-STANDBY	-	12,400	12,400	13,000	600
WAGES-PART TIME	-	60,000	60,000	80,000	20,000
WAGES-LONGEVITY	-	15,996	15,996	14,300	(1,696)
	-	637,846	651,160	707,380	69,534
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	-	41,345	47,445	55,000	13,655
RETIREMENT	-	26,483	26,483	28,870	2,387
RETIREMENT-401K GENERAL	-	20,978	20,978	23,570	2,592
INSURANCE-HOSPITAL	-	52,360	52,360	56,380	4,020
INSURANCE-LIFE	-	900	900	1,010	110
TRAVEL ALLOWANCE-MONTHLY	-	4,100	4,100	4,540	440
CELLULAR TELEPHONE ALLOWANCE	-	630	630	840	210
	-	146,796	152,896	170,210	23,414
<u>Professional Service</u>					
CONSULTANT	-	50,000	50,586	55,000	5,000
	-	50,000	50,586	55,000	5,000
<u>Operating Expense</u>					
UNIFORMS	-	10,000	10,645	12,000	2,000
SUPPLIES-EDUCATION	-	2,900	2,567	2,900	-
PROGRAM SUPPLY-EMP RECOGNITION	-	600	600	1,000	400
SMALL TOOLS	-	20,000	20,000	23,000	3,000
OFFICE SUPPLIES	-	1,000	1,000	1,200	200
SUPPLIES-MISCELLANEOUS	-	1,000	1,000	3,000	2,000
SUPPLIES-SAFETY	-	9,000	8,355	10,000	1,000
TRAVEL-MILEAGE REIMBURSEMENT	-	1,000	1,000	1,200	200
TRAVEL-CONFERENCE/SCHOOLS	-	20,000	20,333	24,000	4,000
REPAIRS-BUILDING	-	-	-	15,000	15,000
REPAIRS-EQUIPMENT	-	5,000	5,000	5,000	-
REPAIRS-ELECTRIC METERS	-	25,800	25,800	28,000	2,200
REPAIRS-TRANSFORMERS-NEW	-	11,000	11,000	11,000	-
	-	107,300	107,300	137,300	30,000
<u>Obligations</u>					
CONTRACTS-SUBSTATION	-	135,000	135,000	150,000	15,000
	-	135,000	135,000	150,000	15,000
<u>Capital Outlay</u>					
MOTOR VEHICLES	-	23,000	23,000	50,000	27,000
OTHER EQUIPMENT	-	100,000	62,400	110,000	10,000
DIST LINES-METERS	-	75,000	75,000	90,000	15,000
	-	198,000	160,400	250,000	52,000
Total	-	1,274,942	1,257,342	1,469,890	194,948

DIVISION SUMMARY

Electric Capital

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Operating Expense</u>					
MASTER PLAN LRP08	-	50,000	45,000	-	(50,000)
MASTER PLAN SEC08	-	75,000	75,000	-	(75,000)
MAPPING	-	-	136,100	-	-
	-	125,000	256,100	-	(125,000)
<u>Capital Outlay</u>					
COMPUTER EQUIPMENT	31,682	65,000	98,317	90,000	25,000
RADIO EQUIPMENT	117,066	150,000	150,000	150,000	-
OTHER EQUIPMENT-METERS	149,576	150,000	150,000	150,000	-
ELECTRIC EQUIP-GENERATOR	-	-	-	-	-
ELECTRIC EQUIP-LOAD MGMT	12,260	100,000	83,523	100,000	-
ELECTRIC EQUIP - POD	-	-	-	500,000	500,000
ELECTRIC EQUIP-SUB 2	9,757	686,000	726,000	-	(686,000)
ELECTRIC EQUIP-SUB 9	-	-	7,500	2,000,000	2,000,000
ELECTRIC EQUIP-SUB 11	58,860	-	466,440	-	-
ELECTRIC EQUIP-SUB 12	207,414	-	9,700	-	-
LAND	1,667	375,000	523,330	-	(375,000)
BLDGS STRUCTURES IMPROVE	48,490	-	35,000	-	-
OTHER STRUCTURES IMPROVEMENTS	330,381	-	-	-	-
DISTRIBUTION LINES	165	50,000	39,567	200,000	150,000
DISTRIBUTION LINES FDR06	129,325	-	-	-	-
DIST LINES-NEW SERVICE	125,406	150,000	58,493	225,000	75,000
DIST LINES-NEW SERVICE REDBB	-	-	51,000	-	-
DIST LINES-NEW SERVICE WMNT2	-	-	75,000	-	-
DISTRIBUTION LINES-LIGHTS -STR	2,308	100,000	-	-	(100,000)
DIST LINES- TRANS POLES	-	125,000	28,633	200,000	75,000
DIST LINES- TRANS POLES MERTA	-	-	171,795	-	-
DIST LINES- TRANS POLES NCHST	-	-	174,450	-	-
DIST LINES- TRANS POLES SUB4T	-	-	60,000	-	-
	1,224,357	1,951,000	2,908,748	3,615,000	1,664,000
<u>Transfers Out</u>					
INTERFUND TRANSFER - FUND 280	200,000	-	-	-	-
	200,000	-	-	-	-
Total	1,424,357	2,076,000	3,164,848	3,615,000	1,539,000

DIVISION SUMMARY

Gas Distribution

Description

The Gas Division is responsible for the construction, operation and maintenance of the City's natural gas distribution system to provide safe, efficient, effective delivery of reliable natural gas service to our customers. It includes natural gas metering operations.

FY 2009 Overview

Steel gas main replacement program is designed to replace existing steel gas lines with new polyethylene (plastic) gas lines. This will be a multiyear project.

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Input (Workload)				
Large industrial/commercial gas meters tested	8	8	13	27
Output				
Gas Mains installed (feet)	63409	60000	64000	60000
New gas services installed	354	350	210	200
Existing gas meters replaced	334	250	550	500
Gas AMR modules installed	1560	2000	2000	2000

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	846,690	902,331	857,331	895,570	(6,761)
Employee Benefits	303,395	295,650	293,650	333,630	37,980
Professional Service	2,619	25,000	25,000	25,000	-
Operating Expense	22,932,101	23,831,220	23,874,720	23,854,580	23,360
Obligations	98,349	127,700	127,600	130,000	2,300
Debt Service	238,630	96,537	148,057	258,200	161,663
Capital Outlay	328,602	335,000	382,600	320,000	(15,000)
Admin Service Charge	1,969,815	2,086,530	2,086,530	2,225,020	138,490
Transfers Out	900,000	1,125,000	1,125,000	1,000,000	(125,000)
Other	351,684	325,000	318,480	325,000	-
	27,971,886	29,149,968	29,238,968	29,367,000	217,032

DIVISION SUMMARY

Gas Distribution

Staffing Plan

<u>Position</u>	<u>Range</u>	<u>FY 2007 Actual</u>		<u>FY 2008 Adopted</u>		<u>FY 2008 Amended</u>		<u>FY 2008 Frozen</u>		<u>FY 2009 Adopted</u>		<u>FY 2009 Frozen</u>		<u>Increase/ (Decrease)</u>	
		<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>
Gas System Superintendent	23	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Gas Systems Engineer	22	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Gas Services Supervisor	21	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Gas Compliance Coordinator	15	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Gas Meter Repair Supervisor	14	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Gas Pipeline Supervisor	13	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Gas Service Technician	13	3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-
Gas Meter Technician	12	3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-
Utilities Locator	12	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Gas Service Worker II	11	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Gas Service Worker I	9	3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-
		20	20.00	20	20.00	20	20.00	-	-	20	20.00	-	-	-	-

DIVISION SUMMARY

Gas Distribution

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	742,495	777,181	732,181	772,240	(4,941)
WAGES-OVERTIME	53,650	68,000	68,000	68,000	-
WAGES-STANDBY	24,494	25,000	25,000	25,000	-
WAGES-PART TIME	1,673	9,000	9,000	5,000	(4,000)
WAGES-LONGEVITY	24,378	23,150	23,150	25,330	2,180
	846,690	902,331	857,331	895,570	(6,761)
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	62,350	61,226	61,226	70,000	8,774
RETIREMENT	41,477	39,217	39,217	42,380	3,163
RETIREMENT-401K GENERAL	32,487	31,088	31,088	34,600	3,512
INSURANCE-HOSPITAL	78,884	80,559	80,559	80,540	(19)
INSURANCE-LIFE	1,545	1,740	1,740	1,470	(270)
INSURANCE-RETIREES	62,500	62,500	62,500	80,000	17,500
WORKERS COMPENSATION	15,416	10,000	10,000	10,000	-
TRAVEL ALLOWANCE-MONTHLY	8,315	8,900	6,900	9,020	120
CELLULAR TELEPHONE ALLOWANCE	420	420	420	420	-
USE OF LICENSE	-	-	-	5,200	5,200
	303,395	295,650	293,650	333,630	37,980
<u>Professional Service</u>					
LEGAL FEES	2,619	25,000	25,000	25,000	-
	2,619	25,000	25,000	25,000	-
<u>Operating Expense</u>					
SIGNS	3,954	2,000	250	2,000	-
UNIFORMS	8,701	15,000	15,000	17,000	2,000
PROGRAM SUPPLY-EMP RECOGNITION	108	1,500	1,500	1,500	-
ACCREDITATION/CERTIFICATION	4,656	6,500	6,500	6,500	-
FUEL	37,217	42,000	46,919	46,000	4,000
SMALL TOOLS	18,602	22,000	22,000	22,000	-
OFFICE SUPPLIES	3,994	4,000	4,000	4,000	-
PURCHASES FOR RESALE	22,550,161	23,275,000	23,275,000	23,275,000	-
SUPPLIES - GAS	40,240	100,000	159,000	150,000	50,000
SUPPLIES-SAFETY	3,211	3,200	2,031	3,200	-
TRAVEL-MILEAGE REIMBURSEMENT	2,500	3,000	3,000	3,000	-
TRAVEL-CONFERENCE/SCHOOLS	14,698	16,000	16,000	18,000	2,000
MARKETING	18,921	20,000	20,000	20,000	-
UTILITIES	13,097	16,000	16,000	16,000	-
PRINTING	1,210	1,500	1,500	1,500	-
REPAIRS-OTHER	4,561	8,000	8,000	8,000	-
REPAIRS-BUILDING	-	5,000	5,000	5,000	-
REPAIRS-RADIO	9,251	9,800	9,800	9,800	-
REPAIRS-VEHICLE	34,504	50,000	50,000	50,000	-
OTHER SERVICES	22,173	50,000	50,000	50,000	-
OTHER SERVICES-SMALL BUSINESS	42,500	44,000	44,000	46,000	2,000
OTHER SERVICES-GATEWAY PARTNER	79,114	83,420	83,420	81,780	(1,640)
RENTAL-RIGHT OF WAY	326	300	400	300	-
PROFESSIONAL DUES	12,061	13,000	13,000	13,000	-
MISCELLANEOUS EXPENSE	6,342	40,000	22,400	5,000	(35,000)
	22,932,101	23,831,220	23,874,720	23,854,580	23,360
<u>Obligations</u>					
CLEANING/CUSTODIAL SERVICES	4,920	5,000	5,000	5,000	-
ECONOMIC DEVELOPMENT	42,150	46,200	46,200	45,500	(700)

DIVISION SUMMARY

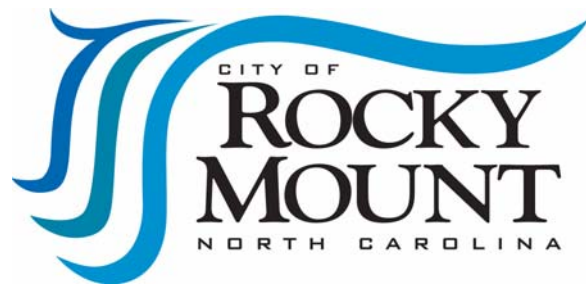
Gas Distribution

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Obligations</u>					
ECONOMIC DEVELOPMENT	-	25,000	25,000	25,000	-
MAINT & SERVICE CONTRACT	19,022	14,000	13,900	17,000	3,000
INSURANCE	30,000	30,000	30,000	30,000	-
DAMAGES & JUDGEMENTS	2,257	7,500	7,500	7,500	-
	98,349	127,700	127,600	130,000	2,300
<u>Debt Service</u>					
BOND PRINCIPAL	238,630	85,837	85,837	135,200	49,363
LEASE PAYMENTS	-	5,200	28,825	58,690	53,490
LEASE PAYMENTS-TRENCHER	-	5,500	33,395	64,310	58,810
	238,630	96,537	148,057	258,200	161,663
<u>Capital Outlay</u>					
MOTOR VEHICLES	25,000	-	-	-	-
HEAVY MOTORIZED EQUIPMENT	154,646	205,000	249,875	140,000	(65,000)
OTHER EQUIPMENT	25,929	5,000	7,725	5,000	-
OTHER EQUIPMENT-METERS	123,027	125,000	125,000	175,000	50,000
	328,602	335,000	382,600	320,000	(15,000)
<u>Admin Service Charge</u>					
ADMIN SERVICE CHARGE	1,908,465	2,019,330	2,019,330	2,153,490	134,160
AD VALOREM TAX	61,350	67,200	67,200	71,530	4,330
	1,969,815	2,086,530	2,086,530	2,225,020	138,490
<u>Transfers Out</u>					
INTERFUND TRANSFERS-FUND 110	900,000	1,000,000	1,000,000	1,000,000	-
INTERFUND TRANSFERS-FUND 110 CRINV	-	125,000	125,000	-	(125,000)
	900,000	1,125,000	1,125,000	1,000,000	(125,000)
<u>Other</u>					
BAD DEBT EXPENSE	201,684	225,000	218,480	225,000	-
CONTINGENCY	-	100,000	100,000	100,000	-
RESERVE RATE STAB/WORK CAP	150,000	-	-	-	-
	351,684	325,000	318,480	325,000	-
Total	27,971,886	29,149,968	29,238,968	29,367,000	217,032

DIVISION SUMMARY

Gas Capital

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Obligations</u>					
MAINT & SERVICE CONTRACT	-	-	-	130,000	130,000
	-	-	-	130,000	130,000
<u>Capital Outlay</u>					
OTHER EQUIPMENT-METERS	100,000	100,000	100,000	100,000	-
BLDGS STRUCTURES IMPROVE	-	-	-	50,000	50,000
DISTRIBUTION LINES	292,547	300,000	300,000	300,000	-
DIST LINES-NEW SERVICE	68,314	150,000	231,686	150,000	-
DISTRIBUTION LINES-REPLACE SER	199,893	250,000	250,000	250,000	-
DIST SYSTEM EXPANSION	97,890	100,000	100,000	100,000	-
	758,644	900,000	981,686	950,000	50,000
Total	758,644	900,000	981,686	1,080,000	180,000



DEPARTMENT OVERVIEW

Water Resources

Mission

The mission of the Water Resources Department is to produce and distribute potable water for domestic and commercial use and to collect, treat and dispose of domestic and commercial wastewater. These services provide value to the greater Rocky Mount community by promoting economic prosperity, preserving public health and safety, and ensuring a viable future through responsible utilization of financial and natural resources.

Department Description

The mission of the Water Resources Department is the management of the potable water demands, treatment of the combined wastewater streams, and the administration of regulatory compliance of multiple NCDWQ permits within the Twin Counties. This vastly stated mission includes the production & distribution of a high quality potable water to our domestic & industrial customers, an adequate storage capacity to support our worst case scenario fire flow demands, the successful treatment of a waste stream to the highest standards permitted in the State, the foresight to manage an excess capacity which invites future growth, and the responsible oversight of our area's environmental health.

The successful completion of this mission promotes economic prosperity & preserves public health and safety while ensuring a viable future through responsible utilization of our most valuable natural resource.

Financial Summary

By Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Water Fund</u>					
Salaries	1,958,697	2,022,787	2,047,075	2,114,480	91,693
Employee Benefits	698,257	673,806	709,685	718,640	44,834
Professional Service	5,542	45,000	31,600	45,000	-
Operating Expense	2,622,629	2,574,700	2,769,472	2,900,380	325,680
Obligations	372,856	480,200	501,750	517,200	37,000
Debt Service	1,610,539	1,484,349	1,370,882	1,332,660	(151,689)
Capital Outlay	2,533,732	1,129,500	1,602,503	1,847,500	718,000
Utility Service Fee	491,119	558,971	558,971	565,720	6,749
Admin Service Charge	773,020	734,418	748,418	838,420	104,002
Transfers Out	350,000	475,000	475,000	350,000	(125,000)
Other	(5,598)	275,000	231,000	275,000	-
Fund Total	11,410,792	10,453,731	11,046,356	11,505,000	1,051,269
<u>Sewer Fund</u>					
Salaries	1,596,908	1,683,919	1,701,919	1,700,210	16,291
Employee Benefits	482,907	512,566	719,980	552,200	39,634
Professional Service	-	10,000	2,000	10,000	-
Operating Expense	2,110,650	2,215,250	2,022,535	2,161,000	(54,250)
Obligations	392,404	467,500	469,850	483,000	15,500
Debt Service	1,760,895	2,035,660	1,824,461	2,197,570	161,910
Capital Outlay	4,793,734	2,544,700	3,032,116	5,231,540	2,686,840
Utility Service Fee	491,119	558,971	558,971	565,720	6,749
Admin Service Charge	2,359,613	2,465,070	2,465,070	2,600,760	135,690
Transfers Out	22,445	-	386,100	-	-
Other	104,550	300,000	300,000	300,000	-
Fund Total	14,115,223	12,793,636	13,483,002	15,802,000	3,008,364
	25,526,015	23,247,367	24,529,358	27,307,000	4,059,633

DEPARTMENT OVERVIEW

Water Resources

By Division

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Water Fund</u>					
Water Resources Administration	-	-	28,000	-	-
Technical Services	-	-	-	-	-
Water Treatment	6,626,010	7,022,659	7,128,604	7,353,680	331,021
Water Services	2,407,438	2,486,072	2,439,472	2,486,320	248
Water Capital	2,377,344	945,000	1,450,280	1,665,000	720,000
Fund Total	11,410,792	10,453,731	11,046,356	11,505,000	1,051,269
<u>Sewer Fund</u>					
Wastewater Treatment	7,038,665	7,791,050	7,754,851	7,545,000	(246,050)
Sewer Services	2,434,388	2,766,586	3,069,969	3,022,260	255,674
Sewer Capital	4,642,171	2,236,000	2,658,182	5,234,740	2,998,740
Fund Total	14,115,223	12,793,636	13,483,002	15,802,000	3,008,364
	25,526,015	23,247,367	24,529,358	27,307,000	4,059,633

Staffing by Division

	FY 2007		FY 2008		FY 2008		FY 2008		FY 2009		FY 2009		Increase/	
	Actual		Adopted		Amended		Frozen		Adopted		Frozen		(Decrease)	
<u>Division</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>
Water Resources Administration	2	1.34	2	1.34	2	1.34	-	-	2	1.34	-	-	-	-
Technical Services	12	12.00	12	12.00	12	12.00	-	-	12	12.00	-	-	-	-
Water Treatment	24	24.00	24	24.00	24	24.00	3	3.00	24	24.00	3	3.00	-	-
Water Services	35	35.00	35	35.00	35	35.00	4	4.00	35	35.00	4	4.00	-	-
Wastewater Treatment	26	26.00	26	26.00	26	26.00	-	-	26	26.00	-	-	-	-
	99	98.34	99	98.34	99	98.34	7	7.00	99	98.34	7	7.00	-	-

DIVISION SUMMARY

Water Resources Administration

Description

Administration is responsible for managing, planning, developing and coordinating the programs and activities of the Divisions of the Water Resources Department in consideration of City Policies and the ever changing State & Federal Permits & Regulations.

FY 2008 Highlights

- Successfully provided oversight of what has been deemed to be the 800-Year drought.
- Coordinated a multi-governmental coalition to provide common connections for three water purveyors.
- Initiated the City's compliance of a backflow/cross connection program.
- Initiated major revisions to the Sewer Use Ordinance.
- Served as Commissioner of the NCDWQ Wastewater Certification Board, and received reappointment for a second term.
- Supervised successful completion of two major wastewater treatment plant expansions.

FY 2009 Initiatives

- Continue participation in aggressive industrial recruitment in Twin Counties area.
- Continue efforts to strengthen water supply plan.
- Initiate City program on fats, oils, and grease (FOG).
- Initiate aggressive program to bring inflow and infiltration issues within acceptable levels.
- Implement a construction crew to alleviate City's primary dependency on contractors.

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Input (Workload)				
Total service requests	5000	6000	6000	6000

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	123,008	126,433	126,433	110,390	(16,043)
Employee Benefits	29,249	29,683	30,383	25,750	(3,933)
Professional Service	1,192	25,000	8,100	25,000	-
Operating Expense	3,174	17,700	6,027	18,500	800
Capital Outlay	-	-	55,873	-	-
Admin Service Charge	(156,623)	(198,816)	(198,816)	(179,640)	19,176
	-	-	28,000	-	-

Staffing Plan

		FY 2007 Actual		FY 2008 Adopted		FY 2008 Amended		FY 2008 Frozen		FY 2009 Adopted		FY 2009 Frozen		Increase/ (Decrease)	
Position	Range	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Director Of Water Resources	27	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Department Secretary	12	1	0.34	1	0.34	1	0.34	-	-	1	0.34	-	-	-	-
		2	1.34	2	1.34	2	1.34	-	-	2	1.34	-	-	-	-

DIVISION SUMMARY

Water Resources Administration

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	117,608	120,711	120,711	110,060	(10,651)
WAGES-LONGEVITY	5,400	5,722	5,722	330	(5,392)
	123,008	126,433	126,433	110,390	(16,043)
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	8,605	8,677	8,677	7,110	(1,567)
RETIREMENT	5,984	6,196	6,196	4,560	(1,636)
RETIREMENT-401K GENERAL	4,669	4,829	4,829	3,720	(1,109)
INSURANCE-HOSPITAL	5,363	5,371	5,371	5,360	(11)
INSURANCE-LIFE	229	210	210	160	(50)
TRAVEL ALLOWANCE-MONTHLY	4,400	4,400	5,100	4,840	440
	29,249	29,683	30,383	25,750	(3,933)
<u>Professional Service</u>					
ENGINEERING FEES	-	25,000	8,100	25,000	-
TEMPORARY HELP SERVICES	1,192	-	-	-	-
	1,192	25,000	8,100	25,000	-
<u>Operating Expense</u>					
PROGRAM SUPPLY-EMP RECOGNITION	-	200	200	200	-
OFFICE SUPPLIES	379	400	400	500	100
TRAVEL-MILEAGE REIMBURSEMENT	683	500	500	600	100
TRAVEL-CONFERENCE/SCHOOLS	500	3,000	1,000	2,000	(1,000)
STRATEGIC PLAN	-	10,000	-	10,000	-
MARKETING	-	800	800	800	-
TELEPHONE	457	500	1,000	1,500	1,000
PRINTING	478	500	500	1,000	500
REPAIRS-EQUIPMENT	-	100	100	100	-
REPAIRS-RADIO	422	400	400	500	100
ADVERTISING	-	800	627	800	-
PROFESSIONAL DUES	256	500	500	500	-
	3,174	17,700	6,027	18,500	800
<u>Capital Outlay</u>					
OFFICE FURNITURE	-	-	873	-	-
BLDGS STRUCTURES IMPROVE	-	-	55,000	-	-
	-	-	55,873	-	-
<u>Admin Service Charge</u>					
ADMINISTRATIVE SERVICE CHARGE-	(78,312)	(99,408)	(99,408)	(89,820)	9,588
ADMINISTRATIVE SERVICE CHARGE-	(78,312)	(99,408)	(99,408)	(89,820)	9,588
	(156,623)	(198,816)	(198,816)	(179,640)	19,176
Total	-	-	28,000	-	-

DIVISION SUMMARY

Technical Services

Description

The Technical Services Division provides analytical data, engineering services, technical expertise and process control review of the Divisions of the Water Resources Department.

FY 2008 Highlights

- Successfully initiated stream watch program of environmental assessment in response to drought.
- Spearheaded initiation of backflow/cross connection program.
- Achieved full staffing with extraordinary recruitment.
- Successfully completed revisions to Sewer Use Ordinance.
- Provided leadership to Tar Pam Basin Association.
- Implemented Lab information management system, including modules for FOG and pretreatment.
- Provided officer leadership to NC Pretreatment Consortium.

FY 2009 Initiatives

- Continue environmental monitoring.
- Implement FOG policy and enforcement plan.
- Review and amend staffing to better utilize talent and increase efficiency.
- Fully implement career ladder program.
- Continue oversight of all process parameters in water and wastewater operations.
- Continue leadership in both the Tar Pam Basin Association and the NC Pretreatment Consortium.
- Evaluate and react to initiation of Tar Pam Basin Association's watershed sampling program.

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Input (Workload)				
Service actions taken (WTP Lab)	150	120	120	120
WWTP Quality Control Analyses	13400	15000	15000	15000
Laboratory values reported (WWTP)	29000	32500	32500	35000
Outcome (Effectiveness)				
Months of compliance with all permits	11	12	12	12
Process control analyses made	2700	2700	2700	2700

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	446,530	506,754	505,754	515,990	9,236
Employee Benefits	148,514	137,972	138,972	146,750	8,778
Operating Expense	96,525	103,900	100,900	106,060	2,160
Obligations	103,309	128,500	117,500	141,000	12,500
Capital Outlay	30,737	42,000	42,000	42,000	-
Admin Service Charge	(825,614)	(919,126)	(905,126)	(951,800)	(32,674)
	-	-	-	-	-

DIVISION SUMMARY

Technical Services

Staffing Plan

<u>Position</u>	<u>Range</u>	<u>FY 2007 Actual</u>		<u>FY 2008 Adopted</u>		<u>FY 2008 Amended</u>		<u>FY 2008 Frozen</u>		<u>FY 2009 Adopted</u>		<u>FY 2009 Frozen</u>		<u>Increase/ (Decrease)</u>	
		<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>
Technical Services Superintendent	23	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Process Engineer	21	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Pre-Treatment Coordinator	18	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Laboratory Supervisor	16	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Laboratory Technician II	12	7	7.00	7	7.00	7	7.00	-	-	7	7.00	-	-	-	-
		12	12.00	12	12.00	12	12.00	-	-	12	12.00	-	-	-	-

DIVISION SUMMARY

Technical Services

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	419,103	479,134	479,134	499,240	20,106
WAGES-OVERTIME	5,986	5,000	5,000	2,500	(2,500)
WAGES-STANDBY	-	-	-	1,000	1,000
WAGES-PART TIME	12,342	13,000	12,000	3,000	(10,000)
WAGES-LONGEVITY	9,098	9,620	9,620	10,250	630
	446,530	506,754	505,754	515,990	9,236
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	34,186	37,390	37,390	39,230	1,840
RETIREMENT	21,210	23,950	23,950	25,130	1,180
RETIREMENT-401K GENERAL	16,365	19,166	19,166	20,520	1,354
INSURANCE-HOSPITAL	40,710	48,336	48,336	48,330	(6)
INSURANCE-LIFE	847	820	820	880	60
WORKERS COMPENSATION	29,886	3,000	4,000	3,000	-
TRAVEL ALLOWANCE-MONTHLY	5,100	5,100	5,100	9,240	4,140
CELLULAR TELEPHONE ALLOWANCE	210	210	210	420	210
	148,514	137,972	138,972	146,750	8,778
<u>Operating Expense</u>					
UNIFORMS	876	1,000	1,000	1,500	500
ACCREDITATION/CERTIFICATION	3,200	3,300	3,300	3,500	200
FUEL	2,972	4,000	4,000	4,200	200
OFFICE SUPPLIES	482	500	500	1,000	500
SUPPLIES-LAB	65,717	66,300	66,300	66,300	-
SUPPLIES-MISCELLANEOUS	4,357	6,200	5,169	6,200	-
TRAVEL-MILEAGE REIMBURSEMENT	234	300	300	500	200
TRAVEL-CONFERENCE/SCHOOLS	5,910	6,000	3,000	6,000	-
TELEPHONE	3,342	3,500	3,500	3,860	360
PRINTING	282	600	568	1,000	400
REPAIRS-EQUIPMENT	2,487	3,800	2,863	3,000	(800)
REPAIRS-RADIO	3,860	4,000	4,000	4,000	-
REPAIRS-VEHICLE	1,508	2,000	4,000	2,500	500
TRAINING	682	1,000	1,000	1,000	-
PROFESSIONAL DUES	616	1,400	1,400	1,500	100
	96,525	103,900	100,900	106,060	2,160
<u>Obligations</u>					
MAINT & SERVICE CONTRACT	48,079	52,500	52,500	56,000	3,500
CONTRACTS-LABORATORY	55,229	76,000	65,000	65,000	(11,000)
CONTRACTS-SLUDGE REMOVAL	-	-	-	20,000	20,000
	103,309	128,500	117,500	141,000	12,500
<u>Capital Outlay</u>					
COMPUTER EQUIPMENT	9,425	16,000	16,000	16,000	-
OTHER EQUIPMENT	21,312	26,000	26,000	26,000	-
	30,737	42,000	42,000	42,000	-
<u>Admin Service Charge</u>					
ADMINISTRATIVE SERVICE CHARGE-	(412,807)	(457,163)	(450,163)	(475,900)	(18,737)
ADMINISTRATIVE SERVICE CHARGE-	(412,807)	(461,963)	(454,963)	(475,900)	(13,937)
	(825,614)	(919,126)	(905,126)	(951,800)	(32,674)
Total	-	-	-	-	-

DIVISION SUMMARY

Water Treatment

Description

The Water Treatment Division is responsible for the resource management and production of potable water to the customer base meeting the analytical parameters set forth by the State and Federal Governments through the responsible and efficient operation of the City's Water Treatment Facilities. Under their charge is also inclusive of the elevated and ground storage facilities as well as the booster pump stations which define our three (3) pressure zones.

FY 2008 Highlights

- Successfully managed an ample water supply during the record setting drought of 2007.
- Met or exceeded all Water Quality Standards during extreme raw water treatment challenges.
- Successfully supervised 2 NPDES discharge permits with no violations.
- Met or exceeded all PWS LT2 parameters for DBP's through extreme conditions set forth by the drought of 2007.
- Provided leadership through serving on the NC Water Certification Board examination review.
- Implemented a record setting supplemental water supply program and modifications to recharge methods for the Old Mill Quarries.
- Provided leadership and support to Wilson/Rocky Mount emergency water main extension project.

FY 2009 Initiatives

- Continue to lead region in foresight in water conservation.
- Continue to operate efficiently in light of escalating treatment chemical costs.
- Fully implement the Career Ladder Program for employees within division.
- Certify Pchem ORC's to conduct NPDES Permit testing.
- Continue to provide leadership and promote fully trained Certified Operators within the water industry.
- Reconstruct primary portions of the ferric sludge handling facilities of both treatment plants.
- Upgrade SCADA System from data acquisition to supervisory control module.

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Input (Workload)				
Raw water treated (millions of gallons)	4152	4212	3675	4200
Output				
Total sludge land applied (MG)	3.4	3.4	3.0	3.4
Total sludge dewatered (MG)	3.8	6.3	2.0	6.5

DIVISION SUMMARY

Water Treatment

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	905,802	889,742	891,063	955,230	65,488
Employee Benefits	288,955	310,471	295,150	329,990	19,519
Professional Service	4,350	20,000	23,500	20,000	-
Operating Expense	2,083,882	2,006,300	2,194,245	2,325,700	319,400
Obligations	239,081	249,200	299,200	268,200	19,000
Debt Service	1,254,392	1,128,199	1,113,399	1,077,510	(50,689)
Capital Outlay	40,285	95,000	32,300	104,500	9,500
Utility Service Fee	453,409	509,267	509,267	520,810	11,543
Admin Service Charge	1,011,454	1,064,480	1,064,480	1,126,740	62,260
Transfers Out	350,000	475,000	475,000	350,000	(125,000)
Other	(5,598)	275,000	231,000	275,000	-
	6,626,010	7,022,659	7,128,604	7,353,680	331,021

Staffing Plan

Position	Range	FY 2007 Actual		FY 2008 Adopted		FY 2008 Amended		FY 2008 Frozen		FY 2009 Adopted		FY 2009 Frozen		Increase/ (Decrease)	
		#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Water Treatment Plant Superintendent	23	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Renovation/Construction Projects Coordinator	20	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Chief Water Treatment Plant Operator	19	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Water Treatment Elec Supervisor	19	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Water Treatment Mech Supervisor	19	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Lead Treatment Plant Mechanic	16	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Water Treat Plant Operator A	15	6	6.00	6	6.00	6	6.00	3	3.00	6	6.00	3	3.00	-	-
Water Treat Plant Operator B	13	3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-
Treatment Plant Mechanic	12	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Water Treat Plant Operator C	12	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Water Treatment Plant Operator	11	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Administrative Secretary	10	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Maintenance Worker II	7	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
		24	24.00	24	24.00	24	24.00	3	3.00	24	24.00	3	3.00	-	-

DIVISION SUMMARY

Water Treatment

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	733,001	771,993	770,314	819,720	47,727
WAGES-OVERTIME	89,461	70,000	70,000	80,000	10,000
WAGES-STANDBY	14,348	16,000	16,000	15,000	(1,000)
WAGES-PART TIME	34,000	-	5,000	12,500	12,500
WAGES-LONGEVITY	34,991	31,749	29,749	28,010	(3,739)
	905,802	889,742	891,063	955,230	65,488
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	67,276	69,901	69,901	73,590	3,689
RETIREMENT	42,608	44,773	44,773	47,210	2,437
RETIREMENT-401K GENERAL	30,985	34,199	34,199	37,640	3,441
INSURANCE-HOSPITAL	69,087	92,638	75,317	84,570	(8,068)
INSURANCE-LIFE	1,443	1,880	1,880	1,700	(180)
INSURANCE-RETIRES	62,500	62,500	62,500	80,000	17,500
WORKERS COMPENSATION	10,476	-	2,000	-	-
TRAVEL ALLOWANCE-MONTHLY	4,580	4,580	4,580	5,040	460
CELLULAR TELEPHONE ALLOWANCE	-	-	-	240	240
	288,955	310,471	295,150	329,990	19,519
<u>Professional Service</u>					
ENGINEERING FEES	4,350	20,000	23,500	20,000	-
	4,350	20,000	23,500	20,000	-
<u>Operating Expense</u>					
CHEMICALS, SEALANTS	1,231,549	990,000	1,185,100	1,250,000	260,000
UNIFORMS	4,112	4,900	6,400	4,900	-
FUEL	7,926	7,400	12,000	11,200	3,800
FUEL-DIESEL	36,000	46,000	51,550	75,000	29,000
SMALL TOOLS	926	1,000	1,000	1,000	-
OFFICE SUPPLIES	2,350	2,800	2,800	3,000	200
SUPPLIES-WATER TREATMENT	57,161	59,000	59,000	60,000	1,000
SUPPLIES-FILTERS	9,171	9,500	5,700	10,000	500
SUPPLIES-ELECTRICAL	16,855	18,000	18,000	16,000	(2,000)
SUPPLIES-SAFETY	-	1,000	-	1,000	-
TRAVEL-MILEAGE REIMBURSEMENT	265	800	800	900	100
TRAVEL-CONFERENCE/SCHOOLS	2,133	4,800	2,200	5,000	200
TELEPHONE	16,527	21,500	21,500	21,500	-
UTILITIES	442,827	500,000	480,000	520,000	20,000
PRINTING	19,004	20,000	10,800	20,000	-
REPAIRS-BUILDING	46,970	50,000	50,000	60,000	10,000
REPAIRS-EQUIPMENT	95,060	100,000	98,350	100,000	-
REPAIRS-RADIO	5,485	5,000	5,400	6,300	1,300
REPAIRS-PUMP	18,283	15,000	15,000	15,000	-
REPAIRS-PRESS	11,303	31,000	49,745	27,000	(4,000)
REPAIRS-GENERATOR	2,003	2,000	2,000	2,000	-
REPAIRS-VEHICLE	8,889	6,000	6,000	5,000	(1,000)
RENTAL -EQUIPMENT	2,600	3,200	3,500	3,500	300
RENTAL - PUMPS	-	50,000	50,000	50,000	-
HYDRILLIA MANAGEMENT	5,616	50,000	50,000	50,000	-
PERMITS	2,468	6,200	6,200	6,200	-
PROFESSIONAL DUES	1,090	1,200	1,200	1,200	-
MISCELLANEOUS EXPENSE	37,309	-	-	-	-
	2,083,882	2,006,300	2,194,245	2,325,700	319,400
<u>Obligations</u>					

DIVISION SUMMARY

Water Treatment

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Obligations</u>					
ECONOMIC DEVELOPMENT	42,150	46,200	46,200	46,200	-
MAINT & SERVICE CONTRACT	47,279	52,000	52,000	25,000	(27,000)
CONTRACTS-SLUDGE REMOVAL	109,944	110,000	160,000	150,000	40,000
CONTRACTS-WEED CONTROL	39,160	36,000	36,000	42,000	6,000
DAMAGES & JUDGEMENTS	548	5,000	5,000	5,000	-
	239,081	249,200	299,200	268,200	19,000
<u>Debt Service</u>					
BOND PRINCIPAL	884,942	830,109	830,109	828,930	(1,179)
BOND INTEREST	199,742	128,090	113,290	78,870	(49,220)
LEASE PAYMENTS-BUILDING	169,708	170,000	170,000	169,710	(290)
	1,254,392	1,128,199	1,113,399	1,077,510	(50,689)
<u>Capital Outlay</u>					
MOTOR VEHICLES	-	-	-	34,000	34,000
OTHER EQUIPMENT	17,549	20,000	19,300	18,000	(2,000)
OTHER EQUIPMENT-METERS	10,859	11,000	-	11,000	-
WATER EQUIPMENT	-	24,000	13,000	25,000	1,000
WATER EQUIPMENT-TREATMENT PLAN	11,877	25,000	-	-	(25,000)
BLDGS STRUCTURES IMPROVE	-	15,000	-	16,500	1,500
	40,285	95,000	32,300	104,500	9,500
<u>Utility Service Fee</u>					
UTILITY ADMINISTRATIVE CHARGE	453,409	509,267	509,267	520,810	11,543
	453,409	509,267	509,267	520,810	11,543
<u>Admin Service Charge</u>					
ADMIN SERVICE CHARGE	743,804	787,880	787,880	843,120	55,240
AD VALOREM TAX	267,650	276,600	276,600	283,620	7,020
	1,011,454	1,064,480	1,064,480	1,126,740	62,260
<u>Transfers Out</u>					
INTERFUND TRANSFERS-FUND 110	350,000	350,000	350,000	350,000	-
INTERFUND TRANSFERS-FUND 110 CRINV	-	125,000	125,000	-	(125,000)
	350,000	475,000	475,000	350,000	(125,000)
<u>Other</u>					
BAD DEBT EXPENSE	(5,598)	125,000	125,000	125,000	-
CONTINGENCY	-	150,000	106,000	150,000	-
	(5,598)	275,000	231,000	275,000	-
Total	6,626,010	7,022,659	7,128,604	7,353,680	331,021

DIVISION SUMMARY

Water Services

Description

The Water Services Division is responsible for the successful maintenance and supervision of the potable water distribution system in coordination with its NCPWS Permit.

FY 2008 Highlights

- Saved millions of gallons of supply during the drought of 2007 through emergency repairs.
- Provided evidence of extraordinary low loss ratio during in-house water audit.
- Completed cast iron replacement projects in 3 locations.
- Assisted in the Wilson/Rocky Mount emergency water main connection by supervising 3 water systems at once.
- Exhibited the "perfect season" in Bac-T Distribution sampling.
- Assumed the role of "contractor" on the Brookview project.
- Continued an accelerated installation rate for the automated meter reader (ARM) program.
- Performed successful maintenance on the Old Mill Quarry recharge feed line.

FY 2009 Initiatives

- Initiate an ISO Rating Program on all system hydrants and association of color coding.
- Initiate an aggressive hydrant flushing program to "catch up" from drought of 2007.
- Initiate an aggressive 2" galvanized water main replacement program with requested staffing.
- Employ new NCPWS regulation pertaining to less than 20 psi pressure rule.
- Installed new water mains associated with 2008 annexation.
- Continue aggressive employee certification program as applied to Distribution Operators.
- Initiate GIS locating and mapping of water and appurtenances.

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Input (Workload)				
Water meters replaced	2000	2500	1200	3000
Water main breaks	130	100	85	100
Output				
Fire hydrants flushed	2200	2200	300	2500
Outcome (Effectiveness)				
Discolored water complaints	100	100	100	100

DIVISION SUMMARY

Water Services

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	483,358	499,858	523,825	532,870	33,012
Employee Benefits	231,539	195,680	245,180	216,150	20,470
Operating Expense	439,048	446,800	452,300	450,120	3,320
Obligations	30,467	52,500	61,100	58,000	5,500
Debt Service	356,147	356,150	257,483	255,150	(101,000)
Capital Outlay	85,367	97,500	62,000	86,000	(11,500)
Utility Service Fee	37,710	49,704	49,704	44,910	(4,794)
Admin Service Charge	743,804	787,880	787,880	843,120	55,240
	2,407,438	2,486,072	2,439,472	2,486,320	248

Staffing Plan

<u>Position</u>	<u>Range</u>	FY 2007 Actual		FY 2008 Adopted		FY 2008 Amended		FY 2008 Frozen		FY 2009 Adopted		FY 2009 Frozen		Increase/ (Decrease)	
		#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Water & Sewer Superintendent	23	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Water & Sewer Services Supervisor	21	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Pump Station Maintenance Supervisor	16	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Water Distribution Supervisor	16	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Sewer Collection Supervisor	14	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Water Meter Supervisor	14	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Crew Supervisor	12	7	7.00	7	7.00	7	7.00	1	1.00	7	7.00	1	1.00	-	-
Customer Service Technician	12	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Pump Station Mechanic	12	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Utilities Locator	12	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Administrative Secretary	10	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Senior Equipment Operator	10	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Sewer Rehab Technician	10	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Water Service Technician	10	2	2.00	2	2.00	2	2.00	1	1.00	2	2.00	1	1.00	-	-
Construction Worker II	9	10	10.00	10	10.00	10	10.00	2	2.00	10	10.00	2	2.00	-	-
Field Service Dispatcher	9	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
		35	35.00	35	35.00	35	35.00	4	4.00	35	35.00	4	4.00	-	-

DIVISION SUMMARY

Water Services

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	422,492	448,391	467,325	478,330	29,939
WAGES-OVERTIME	26,861	27,000	30,731	30,000	3,000
WAGES-STANDBY	13,319	10,000	11,302	11,000	1,000
WAGES-LONGEVITY	20,686	14,467	14,467	13,540	(927)
	483,358	499,858	523,825	532,870	33,012
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	34,998	35,409	38,645	40,760	5,351
RETIREMENT	23,310	22,680	25,659	25,930	3,250
RETIREMENT-401K GENERAL	17,450	17,936	17,936	25,930	7,994
INSURANCE-HOSPITAL	52,407	54,367	56,321	57,990	3,623
INSURANCE-LIFE	900	1,188	1,188	1,000	(188)
WORKERS COMPENSATION	98,373	60,000	101,331	60,000	-
TRAVEL ALLOWANCE-MONTHLY	4,100	4,100	4,100	4,540	440
	231,539	195,680	245,180	216,150	20,470
<u>Operating Expense</u>					
UNIFORMS	2,976	4,500	4,500	4,500	-
FUEL	24,215	21,600	29,600	31,000	9,400
SMALL TOOLS	4,564	5,000	5,000	5,000	-
OFFICE SUPPLIES	2,498	2,500	3,000	3,000	500
SUPPLIES-WATER TREATMENT	111,051	145,000	145,000	140,000	(5,000)
SUPPLIES-SAFETY	1,969	2,000	2,000	3,000	1,000
TRAVEL-MILEAGE REIMBURSEMENT	300	300	300	400	100
TRAVEL-CONFERENCE/SCHOOLS	2,428	2,500	2,600	2,500	-
TELEPHONE	8,063	8,380	8,380	9,000	620
UTILITIES	137,884	140,000	140,000	144,000	4,000
REPAIRS-STREETS	54,000	38,000	46,000	40,000	2,000
REPAIRS-BUILDING	14,956	10,000	10,000	7,000	(3,000)
REPAIRS-EQUIPMENT	265	1,000	1,000	1,000	-
REPAIRS-RADIO	6,743	5,020	6,620	7,220	2,200
WOOD HYDRANT REPLACEMT	34,902	35,000	10,300	25,000	(10,000)
REPAIRS-VEHICLE	29,309	25,500	37,500	27,000	1,500
OTHER SERVICES-GATEWAY PARTNER	2,500	-	-	-	-
PROFESSIONAL DUES	425	500	500	500	-
	439,048	446,800	452,300	450,120	3,320
<u>Obligations</u>					
MAINT & SERVICE CONTRACT	30,092	47,500	56,100	53,000	5,500
DAMAGES & JUDGEMENTS	375	5,000	5,000	5,000	-
	30,467	52,500	61,100	58,000	5,500
<u>Debt Service</u>					
LEASE PAYMENTS-SYSTEM UPGRADES	356,147	356,150	257,483	255,150	(101,000)
	356,147	356,150	257,483	255,150	(101,000)
<u>Capital Outlay</u>					
MOTOR VEHICLES	17,251	25,500	25,500	28,000	2,500
OTHER EQUIPMENT	-	-	-	16,000	16,000
OTHER EQUIPMENT-HYDRANT	58,899	60,000	24,500	30,000	(30,000)
WATER EQUIPMENT	9,217	12,000	12,000	12,000	-
	85,367	97,500	62,000	86,000	(11,500)
<u>Utility Service Fee</u>					
UTILITY ADMINISTRATIVE CHARGE	37,710	49,704	49,704	44,910	(4,794)
	37,710	49,704	49,704	44,910	(4,794)
<u>Admin Service Charge</u>					

DIVISION SUMMARY**Water Services**

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Admin Service Charge</u>					
ADMIN SERVICE CHARGE	743,804	787,880	787,880	843,120	55,240
	743,804	787,880	787,880	843,120	55,240
Total	2,407,438	2,486,072	2,439,472	2,486,320	248

DIVISION SUMMARY

Water Capital

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Operating Expense</u>					
PURCHASES FOR RESALE DRT07	-	-	16,000	-	-
	-	-	16,000	-	-
<u>Obligations</u>					
ECONOMIC DEVELOPMENT	-	50,000	23,950	50,000	-
	-	50,000	23,950	50,000	-
<u>Capital Outlay</u>					
ENGINEERING FEES -CAPITAL	47,460	-	-	75,000	75,000
WATER EQUIPMENT	225,639	200,000	205,600	565,000	365,000
BLDGS STRUCTURES IMPROVE	159,756	-	-	-	-
BLDGS STRUCTURES IMPROVE 4160V	595,518	-	-	-	-
OTHER STRUCTURES IMPROVEMENTS	11,247	-	3,550	135,000	135,000
OTHER STRUCTURES IMPROVEMENTS DWTR	-	130,000	130,000	-	(130,000)
OTHER STRUCTURES IMPROVEMENTS FMAIN	-	140,000	-	-	(140,000)
OTHER STRUCTURES IMPROVEMENTS WR001	-	-	17,500	-	-
WATER LINE REHABILITATION	37,297	100,000	146,000	75,000	(25,000)
WATER LINE REPLACEMENT WR003	-	-	100,000	100,000	100,000
DISTRIBUTION LINES	1,216,996	100,000	7,680	100,000	-
DISTRIBUTION LINES 10008	-	112,000	-	50,000	(62,000)
DISTRIBUTION LINES AA08B	-	-	40,000	435,000	435,000
DISTRIBUTION LINES DA002	-	-	10,000	-	-
DISTRIBUTION LINES DRT07	-	-	670,000	-	-
DISTRIBUTION LINES E1001	38,452	40,000	-	-	(40,000)
DISTRIBUTION LINES PET01	-	-	44,700	-	-
DISTRIBUTION LINES WMP01	-	-	12,000	-	-
PETITION PROJECTS	44,979	50,000	300	-	(50,000)
PETITION PROJECTS EP013	-	23,000	23,000	80,000	57,000
	2,377,344	895,000	1,410,330	1,615,000	720,000
Total	2,377,344	945,000	1,450,280	1,665,000	720,000

DIVISION SUMMARY

Wastewater Treatment

Description

The Wastewater Treatment Division is responsible for the treatment & reclamation of a very unique combined waste stream of vast originations: CRM domestic & industrial customer base, resale customers which include two (2) counties and four (4) municipalities, and acceptance of septic haulers inclusive of six (6) counties. The end product is supervised by one of the most stringent BNR permits in the State of North Carolina.

FY 2008 Highlights

- Completed and implemented startup of the Aerobic Digester Aeration Upgrade Project.
- Accomplished the "perfect season" in meeting BNR permit parameters.
- Successfully accomplished a full staff of State Certified Operators.
- Implemented a RAS wasting module which has improved sludge quality and lowered quantity.
- Revised to standard the Facility Risk Management Plan. Annual school of instruction offered to all area response teams.
- Served as host for State recognized affiliations in both wastewater and pretreatment.
- Chief Opeartor was recognized as runner-up North Carolina Wastewater Operator of the Year.

FY 2009 Initiatives

- Continue to research methodologies to maximize electric efficiency to realize greater savings with new digester equipment.
- Accomplish the "perfect season" in meeting BNR permit parameters.
- Fully implement the Career Ladder Program for employees in the division.
- Begin installation of SCADA and facility telemetry.
- Continue to provide leadership and promote full-trained Certified Operators within the wastewater industry.
- Host at least one state conference on an annual basis.
- Install and implement new MLSS return pumps in activated sludge system.

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Input (Workload)				
Wastewater treated (millions of gallons)	4620	4750	3750	4750
Output				
BioSolids land applied (millions of gallons)	10.7	10	12.7	12
BioSolids land applied (dry solids, tons)	1100	1200	1300	1200

DIVISION SUMMARY

Wastewater Treatment

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	1,016,429	1,068,204	1,068,204	1,045,540	(22,664)
Employee Benefits	324,840	347,159	347,159	363,460	16,301
Operating Expense	1,672,187	1,784,450	1,567,450	1,678,000	(106,450)
Obligations	373,568	390,500	426,500	388,000	(2,500)
Debt Service	1,603,636	1,843,520	1,632,321	1,709,950	(133,570)
Capital Outlay	68,340	76,000	76,000	-	(76,000)
Utility Service Fee	453,409	509,267	509,267	520,810	11,543
Admin Service Charge	1,421,706	1,471,950	1,471,950	1,539,240	67,290
Transfers Out	-	-	356,000	-	-
Other	104,550	300,000	300,000	300,000	-
	7,038,665	7,791,050	7,754,851	7,545,000	(246,050)

Staffing Plan

<u>Position</u>	<u>Range</u>	FY 2007 Actual		FY 2008 Adopted		FY 2008 Amended		FY 2008 Frozen		FY 2009 Adopted		FY 2009 Frozen		Increase/ (Decrease)	
		#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Wastewater Treat Plant Superintendent	23	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Chief Wastewater Treatment Plant Operator	19	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Wastewater Treat Elect Supervisor	19	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Wastewater Treat Mech Supervisor	19	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Wastewater Treat Plant Operator IV	16	4	4.00	4	4.00	4	4.00	-	-	4	4.00	-	-	-	-
Electronics Technician I	14	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Wastewater Treat Plant Operator II	13	5	5.00	5	5.00	5	5.00	-	-	5	5.00	-	-	-	-
Treatment Plant Mechanic	12	5	5.00	5	5.00	5	5.00	-	-	5	5.00	-	-	-	-
Wastewater Treat Plant Operator I	12	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Wastewater Treatment Plant Operator	11	3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-
Maintenance Worker II	7	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Custodian	5	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
		26	26.00	26	26.00	26	26.00	-	-	26	26.00	-	-	-	-

DIVISION SUMMARY

Wastewater Treatment

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	951,554	1,001,337	1,001,337	981,140	(20,197)
WAGES-OVERTIME	19,404	20,000	20,000	20,000	-
WAGES-STANDBY	5,961	6,000	6,000	6,700	700
WAGES-PART TIME	2,127	5,000	5,000	-	(5,000)
WAGES-LONGEVITY	37,383	35,867	35,867	37,700	1,833
	1,016,429	1,068,204	1,068,204	1,045,540	(22,664)
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	74,895	79,346	79,346	79,990	644
RETIREMENT	49,486	50,823	50,823	50,930	107
RETIREMENT-401K GENERAL	37,895	40,054	40,054	41,580	1,526
INSURANCE-HOSPITAL	91,871	104,726	104,726	100,680	(4,046)
INSURANCE-LIFE	1,924	1,710	1,710	1,810	100
INSURANCE-RETIRES	62,500	62,500	62,500	80,000	17,500
WORKERS COMPENSATION	2,899	3,000	3,000	3,000	-
TRAVEL ALLOWANCE-MONTHLY	3,161	4,580	4,483	5,040	460
CELLULAR TELEPHONE ALLOWANCE	210	420	517	430	10
	324,840	347,159	347,159	363,460	16,301
<u>Operating Expense</u>					
CHEMICALS.SEALANTS	98,362	125,000	110,000	100,000	(25,000)
UNIFORMS	3,344	6,000	5,000	6,000	-
SUPPLIES-EDUCATION	242	500	500	500	-
ACCREDITATION/CERTIFICATION	975	1,900	1,900	2,000	100
FUEL	13,811	17,000	17,000	19,000	2,000
FUEL-DIESEL	65,691	100,000	100,000	150,000	50,000
SMALL TOOLS	816	1,000	1,000	1,000	-
OFFICE SUPPLIES	1,434	1,500	2,000	2,000	500
SUPPLIES -SEWER	107,798	122,000	91,000	110,000	(12,000)
SUPPLIES-SAFETY	196	300	300	300	-
TRAVEL-MILEAGE REIMBURSEMENT	-	300	300	400	100
TRAVEL-CONFERENCE/SCHOOLS	1,648	3,500	1,500	3,500	-
TELEPHONE	5,550	5,850	7,250	5,300	(550)
UTILITIES	936,136	1,000,000	925,000	900,000	(100,000)
UTILITIES-NATURAL GAS	4,169	-	-	-	-
PRINTING	992	900	1,400	900	-
REPAIRS-BUILDING	3,055	6,000	3,000	6,000	-
REPAIRS-EQUIPMENT	296,981	275,000	207,000	250,000	(25,000)
REPAIRS-RADIO	8,214	7,700	8,700	10,500	2,800
REPAIRS-GENERATOR	8,576	13,000	13,000	13,000	-
REPAIRS-VEHICLE	16,561	20,000	20,000	15,000	(5,000)
TRAINING	1,023	4,000	-	4,500	500
OTHER SERVICES-GAUGING STATION	21,600	22,000	22,000	24,100	2,100
PERMITS	4,129	5,700	5,700	5,700	-
PROFESSIONAL DUES	245	300	300	300	-
PROFESSIONAL DUES-TP BASIN ASS	20,640	45,000	23,600	48,000	3,000
MISCELLANEOUS EXPENSE	50,000	-	-	-	-
	1,672,187	1,784,450	1,567,450	1,678,000	(106,450)
<u>Obligations</u>					
ECONOMIC DEVELOPMENT	62,500	62,500	62,500	62,500	-
MAINT & SERVICE CONTRACT	30,957	40,000	30,000	35,000	(5,000)
CONTRACTS-LAND PREPARATION	2,715	7,000	7,000	3,000	(4,000)
CONTRACTS-SLUDGE REMOVAL	255,246	245,000	296,000	250,000	5,000

DIVISION SUMMARY

Wastewater Treatment

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Obligations</u>					
CONTRACTS-WEED CONTROL	17,150	26,000	21,000	30,000	4,000
CONTRACTS-ENVIRONMENTAL	5,000	5,000	5,000	2,500	(2,500)
DAMAGES & JUDGEMENTS	-	5,000	5,000	5,000	-
	373,568	390,500	426,500	388,000	(2,500)
<u>Debt Service</u>					
BOND PRINCIPAL	1,089,711	1,066,950	1,066,950	1,049,880	(17,070)
BOND INTEREST	253,980	198,410	198,410	104,140	(94,270)
REVOLVING LOAN PAYMENT	42,251	360,460	149,261	338,230	(22,230)
LEASE PAYMENTS-BUILDING	217,694	217,700	217,700	217,700	-
	1,603,636	1,843,520	1,632,321	1,709,950	(133,570)
<u>Capital Outlay</u>					
MOTOR VEHICLES	17,486	20,000	20,000	-	(20,000)
OFFICE EQUIPMENT	934	-	-	-	-
OTHER EQUIPMENT	13,920	43,000	43,000	-	(43,000)
OTHER EQUIPMENT-PUMPS	36,000	13,000	13,000	-	(13,000)
	68,340	76,000	76,000	-	(76,000)
<u>Utility Service Fee</u>					
UTILITY ADMINISTRATIVE CHARGE	453,409	509,267	509,267	520,810	11,543
	453,409	509,267	509,267	520,810	11,543
<u>Admin Service Charge</u>					
ADMIN SERVICE CHARGE	937,906	993,120	993,120	1,061,520	68,400
AD VALOREM TAX	483,800	478,830	478,830	477,720	(1,110)
	1,421,706	1,471,950	1,471,950	1,539,240	67,290
<u>Transfers Out</u>					
INTERFUND TRANSFER FUND 620	-	-	356,000	-	-
	-	-	356,000	-	-
<u>Other</u>					
BAD DEBT EXPENSE	104,550	150,000	150,000	150,000	-
CONTINGENCY	-	150,000	150,000	150,000	-
	104,550	300,000	300,000	300,000	-
Total	7,038,665	7,791,050	7,754,851	7,545,000	(246,050)

DIVISION SUMMARY

Sewer Services

Description

The Sewer Services Division is responsible for the successful maintenance and supervision of the sewer system in coordination with its State Collection System Permit.

FY 2008 Highlights

- Responded in a professional manner to 2 SSO events.
- Initiated the first year of Lift Station SCADA program.
- Smoke tested and made corrections to Maple Creek and Beech Branch outfalls.
- Assumed the role of "contractor" on the Brookview project.
- Installed one generator and multiple quick disconnects on sewer lift stations.
- Achieved certified Collection System Operator status on 4 employees.
- Initiated the application of GIS mapping tools within the division.
- Exhibited strength in Sewer R/W Maintenance and aggressive beaver control measures.

FY 2009 Initiatives

- Exhibit a zero SSO year of operation.
- Continue Lift Station SCADA Program to target full implementation within 4 years.
- Continue smoke testing program from NC-97 Lift Station to crossing at Tar River.
- Undertake more roles as "contractor" in repairs and extensions of sewer systems.
- Continue lift station generator installation program.
- Install new sewer mains associated with 2008 annexation.
- Continue aggressive employee certification program as applied to Collection System Operations.
- Initiate GIS locating and mapping of collection system.

Performance Measures

	FY2007 Actual	FY2008 Adopted	FY2008 Projected	FY2009 Adopted
Input (Workload)				
Industrial samples collected	3100	3300	3350	3400
Other samples collected (WWTP)	6400	6700	6800	7000
Output				
Sewer mains cleaned (feet)	275000	250000	250000	250000
Sewer mains TV'ed (feet)	225000	200000	225000	200000
Manholes rehabilitated	100	100	100	150

DIVISION SUMMARY**Sewer Services****Financial Summary by Category**

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	580,480	615,715	633,715	654,670	38,955
Employee Benefits	158,067	165,407	372,821	188,740	23,333
Professional Service	-	10,000	2,000	10,000	-
Operating Expense	438,463	430,800	455,085	483,000	52,200
Obligations	18,835	27,000	27,000	45,000	18,000
Debt Service	157,258	192,140	192,140	487,620	295,480
Capital Outlay	105,668	282,700	344,384	46,800	(235,900)
Utility Service Fee	37,710	49,704	49,704	44,910	(4,794)
Admin Service Charge	937,906	993,120	993,120	1,061,520	68,400
	2,434,388	2,766,586	3,069,969	3,022,260	255,674

DIVISION SUMMARY

Sewer Services

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	512,484	548,033	548,033	584,620	36,587
WAGES-OVERTIME	32,830	33,000	33,000	35,000	2,000
WAGES-STANDBY	11,433	11,000	11,000	12,000	1,000
WAGES-PART TIME	4,963	6,000	24,000	6,500	500
WAGES-LONGEVITY	18,770	17,682	17,682	16,550	(1,132)
	580,480	615,715	633,715	654,670	38,955
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	43,155	43,277	43,277	54,600	11,323
RETIREMENT	28,490	27,720	27,720	31,700	3,980
RETIREMENT-401K GENERAL	21,328	21,922	21,922	25,410	3,488
INSURANCE-HOSPITAL	64,053	66,448	66,448	70,880	4,432
INSURANCE-LIFE	1,040	1,040	1,040	1,150	110
WORKERS COMPENSATION	-	5,000	212,414	5,000	-
	158,067	165,407	372,821	188,740	23,333
<u>Professional Service</u>					
ENGINEERING FEES	-	10,000	2,000	10,000	-
	-	10,000	2,000	10,000	-
<u>Operating Expense</u>					
FUEL	41,216	41,500	70,000	85,000	43,500
SMALL TOOLS	1,858	2,300	2,300	2,300	-
SUPPLIES -SEWER	50,024	55,000	62,500	56,500	1,500
TRAVEL-CONFERENCE/SCHOOLS	4,027	4,000	4,000	4,000	-
UTILITIES	142,151	150,000	130,000	150,000	-
REPAIRS-STREETS	85,536	68,000	71,785	70,000	2,000
REPAIRS-BUILDING	-	-	-	2,000	2,000
REPAIRS-EQUIPMENT	4,927	5,000	6,000	6,000	1,000
REPAIRS-RADIO	6,843	5,000	6,500	7,200	2,200
REPAIRS-PUMP	44,716	50,000	50,000	50,000	-
REPAIRS-VEHICLE	54,665	50,000	52,000	50,000	-
OTHER SERVICES-GATEWAY PARTNER	2,500	-	-	-	-
	438,463	430,800	455,085	483,000	52,200
<u>Obligations</u>					
MAINT & SERVICE CONTRACT	16,929	22,000	22,000	40,000	18,000
DAMAGES & JUDGEMENTS	1,906	5,000	5,000	5,000	-
	18,835	27,000	27,000	45,000	18,000
<u>Debt Service</u>					
LEASE PAYMENTS-EXCAVATOR	-	-	-	89,230	89,230
LEASE PAYMENTS-SYSTEM UPGRADES	134,596	134,600	134,600	398,390	263,790
LEASE PAYMENTS - BACKHOE	22,663	22,670	22,670	-	(22,670)
LEASE PAYMENTS - DUMP TRUCK	-	34,870	34,870	-	(34,870)
	157,258	192,140	192,140	487,620	295,480
<u>Capital Outlay</u>					
RADIO EQUIPMENT	-	7,200	5,900	7,200	-
MOTOR VEHICLES	24,246	25,500	25,500	26,000	500
HEAVY MOTORIZED EQUIPMENT	81,422	250,000	312,984	-	(250,000)
OTHER EQUIPMENT	-	-	-	13,600	13,600
	105,668	282,700	344,384	46,800	(235,900)
<u>Utility Service Fee</u>					
UTILITY ADMINISTRATIVE CHARGE	37,710	49,704	49,704	44,910	(4,794)
	37,710	49,704	49,704	44,910	(4,794)
<u>Admin Service Charge</u>					

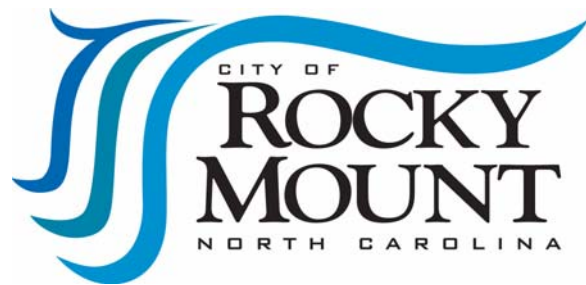
DIVISION SUMMARY**Sewer Services**

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Admin Service Charge</u>					
ADMIN SERVICE CHARGE	937,906	993,120	993,120	1,061,520	68,400
	937,906	993,120	993,120	1,061,520	68,400
Total	2,434,388	2,766,586	3,069,969	3,022,260	255,674

DIVISION SUMMARY

Sewer Capital

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Obligations</u>					
ECONOMIC DEVELOPMENT	-	50,000	16,350	50,000	-
	-	50,000	16,350	50,000	-
<u>Capital Outlay</u>					
OTHER EQUIPMENT	25,104	110,000	142,896	290,740	180,740
OTHER EQUIPMENT-PUMPS	71,750	-	-	-	-
OTHER EQUIPMENT-PUMPS WW001	-	-	60,000	50,000	50,000
SEWER EQUIPMENT	3,224,820	-	125,417	-	-
SEWER EQUIPMENT-GENERATOR	943	55,000	92,800	55,000	-
BLDGS STRUCTURES IMPROVE	97,274	-	25,000	-	-
OTHER STRUCTURES IMPROVEMENTS	-	-	3,550	40,000	40,000
SEWER REHAB PROGRAM	91,454	150,000	85,000	175,000	25,000
SEWER REHAB PROGRAM WW002	-	-	15,000	-	-
MANHOLE REHABILITATION	2,514	75,000	72,240	-	(75,000)
DISTRIBUTION LINES	785,854	1,573,000	182,380	1,102,000	(471,000)
DISTRIBUTION LINES 10008	-	48,000	-	-	(48,000)
DISTRIBUTION LINES AA04B	-	-	132,300	1,517,000	1,517,000
DISTRIBUTION LINES AA08B	-	-	136,000	920,000	920,000
DISTRIBUTION LINES E1001	47,311	-	-	-	-
DISTRIBUTION LINES PET01	-	-	51,300	-	-
DISTRIBUTION LINES WW017	-	-	1,267,000	1,035,000	1,035,000
DISTRIBUTION LINES WW018	-	-	27,000	-	-
DISTRIBUTION LINES-OVERSIZING	161,260	125,000	125,000	-	(125,000)
PETITION LINE EXTENTION	106,658	50,000	68,849	-	(50,000)
PETITION LINE EXTENTION EP013	4,784	-	-	-	-
	4,619,726	2,186,000	2,611,732	5,184,740	2,998,740
<u>Transfers Out</u>					
INTERFUND TRANSFER - FUND 280	-	-	30,100	-	-
INTERFUND TRANSFER -FUND 460	22,445	-	-	-	-
	22,445	-	30,100	-	-
Total	4,642,171	2,236,000	2,658,182	5,234,740	2,998,740



DEPARTMENT OVERVIEW

Stormwater

Mission

The mission of Stormwater Services is to provide maintenance, capital improvement, inspection and planning of the storm drainage system within the City limits. The Division is responsible for insuring that the City is in compliance with all state and federal stormwater regulations.

Programs within the Stormwater Services will include the maintenance of all open drainage ditches that are located with public rights of way or drainage easement; capital improvements program that will construct drainage improvements based on City Council approved priority list; inspection of existing detention and water quality ponds and development of basin wide drainage plans.

Department Description

Financial Summary

By Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	1,142,796	1,166,821	1,158,784	1,475,750	308,929
Employee Benefits	320,426	355,949	356,159	457,100	101,151
Professional Service	2,052	2,000	-	2,000	-
Operating Expense	604,311	481,300	949,090	490,400	9,100
Obligations	24,404	18,000	18,000	7,300	(10,700)
Debt Service	148,562	199,830	207,830	257,850	58,020
Capital Outlay	468,624	720,300	1,001,730	1,336,000	615,700
Admin Service Charge	411,403	446,800	446,800	323,600	(123,200)
Other	152,362	50,000	47,287	50,000	-
	3,274,939	3,441,000	4,185,680	4,400,000	959,000

By Division

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Stormwater Administration	670,722	717,401	711,651	640,960	(76,441)
Stormwater Operations	2,106,051	2,073,599	2,093,849	2,569,040	495,441
Stormwater Capital	498,166	650,000	1,380,180	1,190,000	540,000
	3,274,939	3,441,000	4,185,680	4,400,000	959,000

Staffing by Division

Division	FY 2007 Actual		FY 2008 Adopted		FY 2008 Amended		FY 2008 Frozen		FY 2009 Adopted		FY 2009 Frozen		Increase/ (Decrease)	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Stormwater Administration	4	3.33	4	3.33	4	3.33	-	-	4	3.33	-	-	-	-
Stormwater Operations	40	39.16	40	39.16	40	39.16	2	2.00	44	43.16	-	-	4	4.00
	44	42.49	44	42.49	44	42.49	2	2.00	48	46.49	-	-	4	4.00

DIVISION SUMMARY

Stormwater Administration

Description

The Stormwater Administration Division is charged with managing, planning, and developing the programs and activities of the Stormwater utility. This includes insuring compliance with state and federal stormwater regulations, programing capital priorities, and involving the public through education and participation initiatives.

FY 2008 Highlights

- Continued Stormwater Inventory Project.
- Continued to refine basin master planning to identify and prioritize needed capital improvements.
- Initiated construction of capital improvements along Springfield Road and Raleigh Street (US 64 Business) to improve drainage and reduce flooding frequency.

FY 2009 Initiatives

- Incorporated annexed areas into Stormwater Inventory Project and basin master planning.
- Continue work on improvements at Springfield Road and Raleigh Street.
- Construct improvements at Eastern Tar and Gay Branch.
- Evaluate financial performance to project future viability of projects and operations with anticipated revenues.

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	174,861	156,157	148,120	194,740	38,583
Employee Benefits	44,147	52,544	52,754	61,720	9,176
Professional Service	2,052	2,000	-	2,000	-
Operating Expense	10,897	23,700	28,490	24,200	500
Capital Outlay	-	-	2,000	-	-
Admin Service Charge	411,403	433,000	433,000	308,300	(124,700)
Other	27,362	50,000	47,287	50,000	-
	670,722	717,401	711,651	640,960	(76,441)

Staffing Plan

<u>Position</u>	<u>Range</u>	FY 2007 Actual		FY 2008 Adopted		FY 2008 Amended		FY 2008 Frozen		FY 2009 Adopted		FY 2009 Frozen		Increase/ (Decrease)	
		#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Stormwater Manager	25	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Stormwater Engineer	22	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
GIS Technician	16	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Department Secretary	12	1	0.33	1	0.33	1	0.33	-	-	1	0.33	-	-	-	-
		4	3.33	4	3.33	4	3.33	-	-	4	3.33	-	-	-	-

DIVISION SUMMARY

Stormwater Administration

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	172,452	150,852	142,815	189,410	38,558
WAGES-PART TIME	-	5,000	5,000	5,000	-
WAGES-LONGEVITY	2,409	305	305	330	25
	174,861	156,157	148,120	194,740	38,583
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	12,710	11,516	11,516	14,520	3,004
RETIREMENT	8,570	7,376	7,376	7,590	214
RETIREMENT-401K GENERAL	4,666	4,679	4,679	7,590	2,911
INSURANCE-HOSPITAL	12,019	11,413	11,413	13,410	1,997
INSURANCE-LIFE	355	260	260	330	70
WORKERS COMPENSATION	152	10,000	10,000	10,000	-
TRAVEL ALLOWANCE-MONTHLY	5,673	7,300	7,300	8,030	730
CELLULAR TELEPHONE ALLOWANCE	-	-	210	250	250
	44,147	52,544	52,754	61,720	9,176
<u>Professional Service</u>					
CONSULTANT	43	2,000	-	2,000	-
TEMPORARY HELP SERVICES	2,009	-	-	-	-
	2,052	2,000	-	2,000	-
<u>Operating Expense</u>					
SMALL TOOLS	300	5,000	10,000	5,000	-
OFFICE SUPPLIES	776	800	800	800	-
TRAVEL-MILEAGE REIMBURSEMENT	224	500	500	500	-
TRAVEL-CONFERENCE/SCHOOLS	1,598	3,500	3,290	3,500	-
STORMWATER PUBLIC EDUCATION	5,322	11,000	11,000	11,000	-
TELEPHONE	1,320	1,500	1,500	1,500	-
PRINTING	988	1,000	1,000	1,500	500
PROFESSIONAL DUES	370	400	400	400	-
	10,897	23,700	28,490	24,200	500
<u>Capital Outlay</u>					
OFFICE FURNITURE	-	-	2,000	-	-
	-	-	2,000	-	-
<u>Admin Service Charge</u>					
ADMIN SERVICE CHARGE	411,403	433,000	433,000	308,300	(124,700)
	411,403	433,000	433,000	308,300	(124,700)
<u>Other</u>					
BAD DEBT EXPENSE	27,362	50,000	47,287	50,000	-
	27,362	50,000	47,287	50,000	-
Total	670,722	717,401	711,651	640,960	(76,441)

DIVISION SUMMARY

Stormwater Operations

Description

The Stormwater Operations Division is responsible for maintenance and repair of the public stormwater drainage system ensuring that the system functions as efficiently as possible. Activities include repair and replacement of failing pipes, and structures; clean out clogged pipes, culverts, inlets, minor creeks, and streams; repair, regrading, and retrofitting roadside ditches and canals with regard to existing infrastructure and environmental concerns and constraints.

FY 2009 Overview

The Stormwater Operations Division will monitor functionality of all stormwater infrastructure and ensuring necessary maintenance is performed in a timely manner, through the utilization of customer based response system, evaluation, and observation of existing components of the system; and implement aggressive actions to address new annexation area concerns..

FY 2008 Highlights

- Expanded use of growth retardent to control growth on major storm drain ditches and canals throughout the city.
- Assisted Dewberry in Storm Drain study and corrected all minor noted concerns during study.
- Continued maintaining all primary drainage channels through routine maintenance and stabilization.
- Completed inventory of drainage ditches throughout the city for use in evaluating frequency of service and allocation of man power.
- Evaluated drainage systems in new annexation areas and established related maintenance concerns to address as well as designate maintenance assignment areas.
- Established educational and safety training programs as related to the industry on a monthly basis.
- Continued Maintenance program for all residential detention ponds based on current BMPs.
- Completed over 10,000 liner feet of storm drain ditch and channel bank restoration and stabilization by use of stone slope protection, ditch flowline trap installations, ditch level spreaders, seeding, and matting.

FY 2009 Initiatives

- Continue use of growth retardent to control vegetative growth along ditches and major canals as funds permit.
- Continue maintenance of all ditches, channels, canals, pipes, culverts, and inlets through routine maintenance intervals.
- Utilize reorganization of street sweeping routes and operations to effectively utilize new equipment and reduce frequency of sweeping as much as possible.
- Continue monthly safety and educational training for employees as related to the industry.
- Promote staff development in Certification of Pesticide Applications and Licensure.

Financial Summary by Category

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
Salaries	967,935	1,010,664	1,010,664	1,281,010	270,346
Employee Benefits	276,279	303,405	303,405	395,380	91,975
Operating Expense	262,953	282,600	281,700	326,200	43,600
Obligations	24,404	18,000	18,000	7,300	(10,700)
Debt Service	148,562	199,830	207,830	257,850	58,020
Capital Outlay	300,918	245,300	258,450	286,000	40,700
Admin Service Charge	-	13,800	13,800	15,300	1,500
Other	125,000	-	-	-	-
	2,106,051	2,073,599	2,093,849	2,569,040	495,441

DIVISION SUMMARY

Stormwater Operations

Staffing Plan

<u>Position</u>	<u>Range</u>	<u>FY 2007 Actual</u>		<u>FY 2008 Adopted</u>		<u>FY 2008 Amended</u>		<u>FY 2008 Frozen</u>		<u>FY 2009 Adopted</u>		<u>FY 2009 Frozen</u>		<u>Increase/ (Decrease)</u>	
		<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>	<u>#</u>	<u>FTE</u>
Streets Superintendent	23	1	0.50	1	0.50	1	0.50	-	-	1	0.50	-	-	-	-
General Construction & Maintenance Supervisor	21	1	0.66	1	0.66	1	0.66	-	-	1	0.66	-	-	-	-
Drainage/Constructi on Supervisor	14	2	2.00	2	2.00	2	2.00	-	-	2	2.00	-	-	-	-
Crew Supervisor	12	6	6.00	6	6.00	6	6.00	-	-	7	7.00	-	-	1	1.00
Heavy Equipment Operator	11	3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-
Administrative Clerk	9	-	-	-	-	-	-	-	-	1	1.00	-	-	1	1.00
Construction Worker II	9	1	1.00	1	1.00	1	1.00	-	-	1	1.00	-	-	-	-
Sanitation Equipment Operator I	9	4	4.00	4	4.00	4	4.00	-	-	4	4.00	-	-	-	-
Construction Worker I	8	4	4.00	4	4.00	4	4.00	-	-	5	5.00	-	-	1	1.00
Truck Driver	8	3	3.00	3	3.00	3	3.00	-	-	3	3.00	-	-	-	-
Maintenance Worker I	6	15	15.00	15	15.00	15	15.00	2	2.00	16	16.00	-	-	1	1.00
		40	39.16	40	39.16	40	39.16	2	2.00	44	43.16	-	-	4	4.00

DIVISION SUMMARY

Stormwater Operations

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Salaries</u>					
SALARIES & WAGES	901,078	958,197	958,197	1,226,460	268,263
WAGES-OVERTIME	35,877	25,000	25,000	25,000	-
WAGES-STANDBY	2,739	3,000	3,000	3,000	-
WAGES-LONGEVITY	28,241	24,467	24,467	26,550	2,083
	967,935	1,010,664	1,010,664	1,281,010	270,346
<u>Employee Benefits</u>					
FICA-EMPLOYERS SHARE	70,974	75,174	75,174	106,300	31,126
RETIREMENT	47,604	48,151	48,151	62,380	14,229
RETIREMENT-401K GENERAL	30,380	38,328	38,328	44,680	6,352
INSURANCE-HOSPITAL	125,485	137,622	137,622	177,350	39,728
INSURANCE-LIFE	1,837	1,630	1,630	2,170	540
WORKERS COMPENSATION	-	2,500	2,500	2,500	-
	276,279	303,405	303,405	395,380	91,975
<u>Operating Expense</u>					
SIGNS	999	1,000	1,000	1,000	-
CHEMICALS.SEALANTS	1,200	2,000	-	2,300	300
UNIFORMS	5,804	7,000	7,000	8,400	1,400
FUEL	78,945	76,500	84,500	102,000	25,500
SMALL TOOLS	8,755	10,000	9,100	10,500	500
OFFICE SUPPLIES	542	800	1,200	1,200	400
SUPPLIES-MISCELLANEOUS	41,503	53,000	48,700	58,000	5,000
SUPPLIES-SAFETY	2,440	3,000	3,000	3,000	-
TRAVEL-MILEAGE REIMBURSEMENT	9	200	200	200	-
TRAVEL-CONFERENCE/SCHOOLS	407	1,500	500	1,500	-
UTILITIES	6,595	7,500	7,500	7,500	-
REPAIRS-BUILDING	193	2,500	1,400	13,000	10,500
REPAIRS-EQUIPMENT	-	100	100	100	-
REPAIRS-RADIO	7,172	7,500	7,500	7,500	-
REPAIRS-VEHICLE	108,389	110,000	110,000	110,000	-
	262,953	282,600	281,700	326,200	43,600
<u>Obligations</u>					
CLEANING/CUSTODIAL SERVICES	-	2,000	2,000	1,300	(700)
MAINT & SERVICE CONTRACT	24,404	16,000	16,000	6,000	(10,000)
	24,404	18,000	18,000	7,300	(10,700)
<u>Debt Service</u>					
LEASE PAYMENTS	14,628	14,630	-	-	(14,630)
LEASE PAYMENTS-FRONT LOADER	25,223	25,230	25,230	25,230	-
LEASE PAYMENTS-EXCAVATOR	28,236	29,600	28,240	28,240	(1,360)
LEASE PAYMENTS-STREET SWEEPER	69,461	76,880	90,180	139,360	62,480
LEASE PAYMENTS - BACKHOE	11,014	11,020	-	-	(11,020)
LEASE PAYMENTS - DUMP TRUCK	-	42,470	64,180	65,020	22,550
	148,562	199,830	207,830	257,850	58,020
<u>Capital Outlay</u>					
OFFICE FURNITURE	-	1,000	1,000	1,000	-
RADIO EQUIPMENT	-	1,500	1,500	1,500	-
PICKUP TRUCK	-	18,000	20,750	-	(18,000)
DUMP TRUCK	115,245	72,300	75,650	70,000	(2,300)
HEAVY MOTORIZED EQUIPMENT	-	-	-	185,000	185,000
STREET SWEEPER	125,546	137,000	143,200	-	(137,000)
OFFICE EQUIPMENT	-	1,000	1,000	1,000	-
TOOLS	-	1,000	1,000	1,000	-

DIVISION SUMMARY**Stormwater Operations**

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Capital Outlay</u>					
OTHER EQUIPMENT	60,128	13,500	14,350	22,000	8,500
OTHER STRUCTURES IMPROVEMENTS	-	-	-	4,500	4,500
	300,918	245,300	258,450	286,000	40,700
<u>Admin Service Charge</u>					
AD VALOREM TAX	-	13,800	13,800	15,300	1,500
	-	13,800	13,800	15,300	1,500
<u>Other</u>					
RESERVE RATE STAB/WORK CAP	125,000	-	-	-	-
	125,000	-	-	-	-
Total	2,106,051	2,073,599	2,093,849	2,569,040	495,441

DIVISION SUMMARY

Stormwater Capital

	FY 2007 Actual	FY 2008 Adopted	FY 2008 Amended	FY 2009 Adopted	Difference
<u>Operating Expense</u>					
MASTER PLAN	-	175,000	170,900	140,000	(35,000)
MAPPING	330,461	-	468,000	-	-
	330,461	175,000	638,900	140,000	(35,000)
<u>Capital Outlay</u>					
PARKING LOT	26,411	-	-	-	-
BUILDING-MAJOR REPAIRS	-	-	65,000	-	-
DRAINAGE	63,590	-	201,280	845,000	845,000
DRAINAGE 10013	-	425,000	425,000	-	(425,000)
DRAINAGE MAJOR	-	-	-	180,000	180,000
DRAINAGE MINOR	18,688	50,000	50,000	25,000	(25,000)
DRAINAGE FILL MITIGATION	59,016	-	-	-	-
	167,705	475,000	741,280	1,050,000	575,000
Total	498,166	650,000	1,380,180	1,190,000	540,000